



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada 521108, Approved by AICTE,
 Affiliated to JNTUK, Kakinada, Accredited with NAAC 'A' grade
 (ISO 9001:2015 Certified Institution)
Department of Electronics and Communication Engineering

SRKIT / ECE / 93

Academic & Administrative Audit Report

Department: ECE

A.Y.: 2022 - 23

Date: 15.06.2023

S.No.	Particulars	HoD's Input	Grade	Auditor's Remarks
1.	Implementation of academic calendar	YES	A	
2.	Certification Programs	4	A	
3.	No. of students undertaking field projects/ internships	108/128	A	
4.	Organization of industrial visits	2	A	
5.	Feedback collection from stakeholders	YES	A	
6.	Maintenance of faculty student ration & cadre ratio in the department	1:14 & 2:1:27	A	
7.	Procedure followed in the allotment of subjects to faculty	Depending on faculty specialization and experience	A	Good.
8.	Course files maintained by the subject teachers and is updated periodically	YES	A	
9.	Mentoring system	YES (1:20)	A	
10.	Student professional society chapter and association activities	IETE, ISTE, IAENG, SDIWC	A	
11.	Allotment of additional responsibilities to faculty	YES (NAAC, NBA, ISO, Class Incharge, Lab Incharge, Mentor, Discipline duty)	A	
12.	ICT techniques adopted in teaching and learning	Online classes (MS Teams, ZOOM, Google Meet). PPT's	A	
13.	Pass percentage of outgoing students	86.91%	A	
14.	Dissemination of PEOs, POs, PSOs, Cos	YES	A	
15.	No. of faculty participated in conferences and symposia	2	A	
16.	Organization of Guest lectures, Workshops, etc	4	A	

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17.	Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development	114	A	
18.	Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	YES	A	
19.	Number of students participating in extension activities	60	A	
20.	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.	YES	A	
21.	Expenditure incurred on maintenance of physical facilities excluding salary component	1,30,000	A	
22.	Linkages with institutions/ industries for internship, on-the-job training, project work, sharing of research facilities etc.	10	A	
23.	Per day usage of library by teachers and students	54	A	
24.	Bandwidth of Internet	500MBPS + 100 MBPS	A	
25.	Management merit scholarships	41	A	Good
26.	Skill Enhancement initiatives	Professional activities + CRT	A	
27.	Number of placements of outgoing students	124	A	
28.	Student qualified in competitive examinations	8	A	
29.	Students admitted in higher studies	2 11	A	
30.	Awards/medals for outstanding performance in sports, yoga/ cultural activities at national/international level.	NIL	A	
31.	Alumni association/chapters meetings conducted	1	A	
32.	Organization of professional development programs	5	A	
33.	Teachers attending professional development programs	26	A	
34.	Effectiveness of various bodies/ cells/ committees is evident through minutes of meetings and implementation of their resolutions	YES	A	

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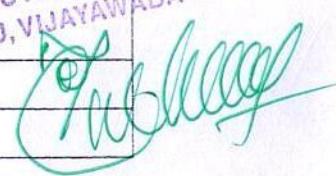
SRKIT / CE / 93

Academic & Administrative Audit Report

Department: Civil Engineering

A.Y.: 2022-23

Date: 08/06/2023

S.No.	Particulars	HOD's Input	Grade	Auditor's Remarks
1.	Implementation of academic calendar	Yes	A	
2.	Certification Programs	2	A	
3.	No. of students undertaking field projects/ internships	Projects-67 Internships-67	B ⁺	
4.	Organization of industrial visits	01	B ⁺	
5.	Feedback collection from stakeholders	Students,Parents,Alumni,Employer	A	
6.	Maintenance of faculty student ration & cadre ratio in the department	1:20	A	Good
7.	Procedure followed in the allotment of subjects to faculty	Based on the Qualifications,Experience, Subject of interest,Feedback analysis,Rotation of subjects	A	
8.	Course files maintained by the subject teachers and is updated periodically	Yes	A	
9.	Mentoring system	1:20	A	
10.	Student professional society chapter and association activities	Nil	C	
11.	Allotment of additional responsibilities to faculty	Mentor,Class In-charges,ISO Files,Project Review,NAAC Work	A	PRINCIPAL SRK INSTITUTE OF TECHNOLOGY ENIKEPADU, VIJAYAWADA-521 108. 
12.	ICT techniques adopted in teaching and learning	Google meet,MS Teams,Zoom,PPTs	A	
13.	Pass percentage of outgoing students	82.35%	A	

14.	Dissemination of PEOs, POs, PSOs, Cos	Yes	A	
15.	No. of faculty participated in conferences and symposia	1	C	
16.	Organization of Guest lectures, Workshops, etc	Workshop-1, Career Guidance-2,Seminar-1	B	
17.	Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development	Yes	A	
18.	Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	Yes	A	
19.	Number of students participating in extension activities	7	A	
20.	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.	Yes	A	
21.	Expenditure incurred on maintenance of physical facilities excluding salary component	Rs.20,000/- (Lab Maintenance and repairs)	A	
22.	Linkages with institutions/ industries for internship, on-the-job training, project work, sharing of research facilities etc.	Yes	A	
23.	Per day usage of library by teachers and students	2 hours	B+	
24.	Bandwidth of Internet	500Mbps+50Mbps	A	
25.	Management merit scholarships	Rs.40000/- (Visvesvaraya Academic Excellence)	A	Good
26.	Skill Enhancement initiatives	CRT Program & Skill oriented Course	A	
27.	Number of placements of outgoing students	6	B+	
28.	Student qualified in competitive examinations	7	A	
29.	Students admitted in higher studies.	5	B	
30.	Awards/medals for outstanding performance in sports, yoga/ cultural activities at national/international level.	1	A	
31.	Alumni association/chapters meetings conducted	Yes	A	
32.	Organization of professional development programs	1	B	

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33.	Teachers attending professional development programs	Fdps-13, Seminar-1, Webinars-2	A	
34.	Effectiveness of various bodies/ cells/ committees is evident through minutes of meetings and implementation of their resolutions	Yes	A	

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SRKIT / MCA / 93

Academic & Administrative Audit Report

Department: MCA

A.Y.: 2022-23

Date: 30-08-2023


S. No.	Particulars	HOD's Input	Grade	Auditor's Remarks
1.	Implementation of academic calendar	YES	A	
2.	Certification Programs	2	A	
3.	No. of students undertaking field projects/ internships	62/62	A	
4.	Organization of industrial visits	Nil	C	
5.	Feedback collection from stakeholders	YES	A	
6.	Maintenance of faculty student ratio & cadre ratio in the department	1:17 & 0:0:7	A	
7.	Procedure followed in the allotment of subjects to faculty	Based on the expertise & Experience of the faculty & Subject option given by the faculty	A	Good
8.	Course files maintained by the subject teachers and is updated periodically	YES	A	
9.	Mentoring system	YES [1:22]	B	
10.	Student professional society chapter and association activities	Nil	A C	
11.	Allotment of additional responsibilities to faculty	Yes [Class Teachers, Mentors, Lab In charges, ISO Files, Discipline and various Committees Members, Online Server, PearsonVUE, Networking]	A	
12.	ICT techniques adopted in teaching and learning	PPT, MS Teams, Quiz's	A	
13.	Pass percentage of outgoing students	66.13	B+	
14.	Dissemination of PEOs, POs, PSOs, Cos	YES	A	


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15.	No. of faculty participated in conferences and symposia	Nil	C	
16.	Organization of Guest lectures, Workshops, etc	Nil	C	
17.	Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development	YES	A	
18.	Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	YES	A	
19.	Number of students participating in extension activities	95	A	
20.	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.	YES	A	
21.	Expenditure incurred on maintenance of physical facilities excluding salary component	Nil	C	
22.	Linkages with institutions/ industries for internship, on-the-job training, project work, sharing of research facilities etc.	2	A	
23.	Per day usage of library by teachers and students	YES	A	
24.	Bandwidth of Internet	500 MBPS+ 50MBPS	A	Good
25.	Management merit scholarships	20	B	
26.	Skill Enhancement initiatives	3	A	
27.	Number of placements of outgoing students	17	B	
28.	Student qualified in competitive examinations	Nil	C	
29.	Students admitted in higher studies	Nil	C	
30.	Awards/medals for outstanding performance in sports, yoga/ cultural activities at national/international level.	Nil	C	
31.	Alumni association/chapters meetings conducted	YES	A	
32.	Organization of professional development programs	Nil	C	
33.	Teachers attending professional development programs	8	A	
34.	Effectiveness of various bodies/ cells/ committees is evident through minutes of meetings and implementation of their resolutions	YES		

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SRKIT / ME/93

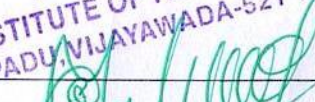
Academic & Administrative Audit Report

Department: Mechanical Engineering

A.Y.: 2022-2023

Date: 14-06-2023

S. No.	Particulars	HOD's Input	Grade	Auditor's Remarks
1.	Implementation of academic calendar	Yes	A	
2.	Certification Programs	1	B	
3.	No. of students undertaking field projects/ internships	Field Projects-66 Internships-66	A	
4.	Organization of industrial visits	1	A	
5.	Feedback collection from stakeholders	Students, Parents, Alumni, Employer	A	
6.	Maintenance of faculty student ratio & cadre ratio in the department	1:20 & 1:1:13	A	
7.	Procedure followed in the allotment of subjects to faculty	Based on the Qualifications, Experience, Subject of interest, Feedback analysis.	A	Good
8.	Course files maintained by the subject teachers and is updated periodically	Yes	A	
9.	Mentoring system	1:20	A	
10.	Student professional society chapter and association activities	ISTE	A	
11.	Allotment of additional responsibilities to faculty	Yes (Class incharge, NBA, NAAC, ISO, Lab Incharge, Disciplinary duties)	A	
12.	ICT techniques adopted in teaching and learning	MS teams, PPT	A	
13.	Pass percentage of outgoing students	59.10%	B	
14.	Dissemination of PEOs, POs, PSOs, Cos	Yes	A	
15.	No. of faculty participated in conferences and symposia	Nil	C	

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16.	Organization of Guest lectures, Workshops, etc	Workshop-1, Career Guidance-1	B+	
17.	Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development	1	A	
18.	Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	Yes	A	
19.	Number of students participating in extension activities	12	B+	
20.	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.	Yes	A	
21.	Expenditure incurred on maintenance of physical facilities excluding salary component	25,000/-	B+	
22.	Linkages with institutions/ industries for internship, on-the-job training, project work, sharing of research facilities etc.	1 (ARC)	B+	
23.	Per day usage of library by teachers and students	2 hours	A	
24.	Bandwidth of Internet	500 MBPS + 100 MBPS	A	
25.	Management merit scholarships	5000/-	B	
26.	Skill Enhancement initiatives	CRT, Certification program-1	B+	Good
27.	Number of placements of outgoing students	5	B	
28.	Student qualified in competitive examinations	5	B	
29.	Students admitted in higher studies	6	B+	
30.	Awards/medals for outstanding performance in sports, yoga/ cultural activities at national/international level.	Nil	C	
31.	Alumni association/chapters meetings conducted	1	A	
32.	Organization of professional development programs	1	B	
33.	Teachers attending professional development programs	FDPs-4, Workshops-2	A	
34.	Effectiveness of various bodies/ cells/ committees is evident through minutes of meetings and implementation of their resolutions	Yes	A	

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 Department of Information Technology

SRKIT / IT / 93

Academic & Administrative Audit Report

Department: Information Technology

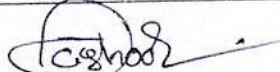
A.Y.: 2022-23


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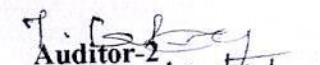
S.No.	Particulars	HOD's Input	Grade	Auditor's Remarks
1.	Implementation of academic calendar	Yes	A	
2.	Certification Programs	01(APSSDC)	B	
3.	No. of students undertaking field projects/ internships	46/ Internships-106	A	
4.	Organization of industrial visits	02	A	
5.	Feedback collection from stakeholders	Students, Parents, Alumni and employer	A	
6.	Maintenance of faculty student ration & cadre ratio in the department	1:18 & 1:1:8	A	
7.	Procedure followed in the allotment of subjects to faculty	Based on the Qualifications, Experience, Subject of interest, Feedback analysis	A	
8.	Course files maintained by the subject teachers and is updated periodicallyP	Yes	A	GOOD
9.	Mentoring system	1:18	A	
10.	Student professional society chapter and association activities	Yes (ISTE)	A	
11.	Allotment of additional responsibilities to faculty	Yes (Class in-charge, NBA,NAAC,Lab In-charge, Disciplinary Duties)	A	
12.	ICT techniques adopted in teaching and learning	Swayam, NPTEL,PPT's	A	
13.	Pass percentage of outgoing students	80.79	A	
14.	Dissemination of PEOs, POs, PSOs, Cos	Yes	A	
15.	No. of faculty participated in conferences and symposia	0	A	
16.	Organization of Guest lectures, Workshops, etc	8	B ⁺	
17.	Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development	NSS	A	

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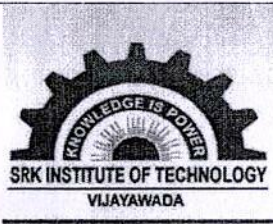
18.	Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	Yes	A	
19.	Number of students participating in extension activities	2	A	
20.	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.	Yes	A	
21.	Expenditure incurred on maintenance of physical facilities excluding salary component	2,78,000	A	
22.	Linkages with institutions/ industries for internship, on-the-job training, project work, sharing of research facilities etc.	NIL	C	
23.	Per day usage of library by teachers and students	2hours	A	
24.	Bandwidth of Internet	500MBPS+125MBPS	A	
25.	Management merit scholarships	18 (18,000/-)	A	
26.	Skill Enhancement initiatives	Internal Training, CRT, Certification Programs	A	
27.	Number of placements of outgoing students	20	B+	Good
28.	Student qualified in competitive examinations	04	B+	
29.	Students admitted in higher studies	03	B.	
30.	Awards/medals for outstanding performance in sports, yoga/ cultural activities at national/international level.	NIL	C	
31.	Alumni association/chapters meetings conducted	1	A	
32.	Organization of professional development programs	NIL	C	
33.	Teachers attending professional development programs	5	A	
34.	Effectiveness of various bodies/ cells/ committees is evident through minutes of meetings and implementation of their resolutions	Yes	A	


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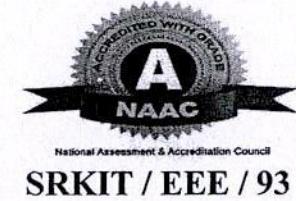

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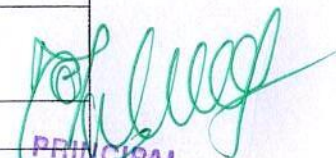
Academic & Administrative Audit Report

Department: EEE

A.Y.: 2022-23

Date: 30/06/2023

S.No.	Particulars	HoD's Input	Grade	Auditor's Remarks
1.	Implementation of academic calendar	Yes	A	
2.	Certification Programs	2	A	
3.	No. of students undertaking field projects/ internships	166/86	A	
4.	Organization of industrial visits	2	A	
5.	Feedback collection from stakeholders	Yes	A	
6.	Maintenance of faculty student ration & cadre ratio in the department	1:20 1:0.8	A	
7.	Procedure followed in the allotment of subjects to faculty	Depending on faculty Specialization & Experience	A	
8.	Course files maintained by the subject teachers and is updated periodically	Yes	A	Good
9.	Mentoring system	Yes (1:15)	A	
10.	Student professional society chapter and association activities	No	C	
11.	Allotment of additional responsibilities to faculty	Yes (NAAC, Mentor, Clas Incharge, Lab Incharge, ISO, PRC, Disciplinary Dufies)	A	
12.	ICT techniques adopted in teaching and learning	Online classes(MS Teams, ZOOM, Google Meet)PPTs	A	
13.	Pass percentage of outgoing students	14/29=48.27 %	C	
14.	Dissemination of PEOs, POs, PSOs, Cos	Yes	A	
15.	No. of faculty participated in conferences and symposia	0	C	


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16.	Organization of Guest lectures, Workshops, etc	0	C	
17.	Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development	10	A	
18.	Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	Yes	A	
19.	Number of students participating in extension activities	10	A	
20.	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.	Yes	A	
21.	Expenditure incurred on maintenance of physical facilities excluding salary component	Yes	A	
22.	Linkages with institutions/ industries for internship, on-the-job training, project work, sharing of research facilities etc.	Nil	C	
23.	Per day usage of library by teachers and students	25	A	
24.	Bandwidth of Internet	500 + 50Mbps	A	
25.	Management merit scholarships	0	.	Good
26.	Skill Enhancement initiatives	Internal Training, CRT	A	
27.	Number of placements of outgoing students	26	A	
28.	Student qualified in competitive examinations	2	B+	
29.	Students admitted in higher studies	1	C	
30.	Awards/medals for outstanding performance in sports, yoga/ cultural activities at national/international level.	3		
31.	Alumni association/chapters meetings conducted	Nil	C	
32.	Organization of professional development programs	Nil	C	
33.	Teachers attending professional development programs	18	A	
34.	Effectiveness of various bodies/ cells/ committees is evident through minutes of meetings and implementation of their resolutions	Yes	A	

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DEPARTMENT OF BUSINESS ADMINISTRATION

SRKIT / MBA / 93

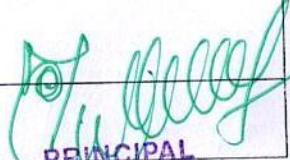
Academic & Administrative Audit Report

Department: MBA & Integrated MBA

A.Y.: 2022-23

Date: 03/07/2023

S.No.	Particulars	HOD's Input	Grade	Auditor's Remarks
1.	Implementation of academic calendar	Yes As per the JNTUK Academic Calendar	A	
2.	Certification Programs	2	A	
3.	No. of students undertaking field projects/ internships	II Year MBA -48 / 10 III Year INTG MBA -46 / 10 V Year INTG MBA - 47 / 10	B+	
4.	Organization of industrial visits	NIL	C	
5.	Feedback collection from stakeholders	Yes feedback collected from Alumni, Parents, Students and Faculty.	A	
6.	Maintenance of faculty student ratio & cadre ratio in the department	STUDENT STRENGTH 2 Years MBA 2*60=120 5 Years INTG MBA 5*60=300 Total = 420 NO OF TEACHING FACULTY MBA-6 INTG MBA-19 Total =24 Faculty Student Ratio: 1:16.8 Cadre Ratio is 1: 22 Professor : 1 Associate Professor :1 Assistant Professor :22	A+	Good
7.	Procedure followed in the allotment of subjects to faculty	As per the experience and specialization on rotational basis.	A	


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8.	Course files maintained by the subject teachers and is updated periodically	Yes	△	
9.	Mentoring system	At the beginning of the semester for maximum of 20 students 1 faculty member is appointed as mentor for student counselling	△	
10.	Student professional society chapter and association activities	<ul style="list-style-type: none"> ➤ Management Oriented Videos for Influencing Education (MOVIE Club) is formed by the students. Under this club the students will learn management lessons from movies and Videos of Management Gurus. ➤ The Department of Business Administration formed a management Students Club. Students Association of Management Studies (SAMS) Organising various management events like Market Makers, B Plan, Business Quiz Stock Market Analysis. 	A	Good
11.	Allotment of additional responsibilities to faculty	<ul style="list-style-type: none"> ➤ Maintenance of department academic files. ➤ Anti Ragging Duties. ➤ Student Counselling. ➤ Communication to parents regarding academic performance of students ➤ Guiding the students regarding minor and major projects. ➤ Updating of NAAC and ISO files. 	A.	
12.	ICT techniques adopted in teaching and learning	<ul style="list-style-type: none"> ➤ Lectures dispersed with PowerPoint presentation, NPTEL & TED Videos. ➤ Assignments, Materials and important announcement to students done through Google Class Rooms 		PRINCIPAL SRK INSTITUTE OF TECHNOLOGY ENIKEPADU, VIJAYAWADA-521 102
13.	Pass percentage of outgoing students	<ul style="list-style-type: none"> • MBA – 93.62 % • Integrated MBA – 95.45 % 	A+	

14.	Dissemination of PEOs, POs, PSOs, Cos	Yes	A	
15.	No. of faculty participated in conferences and symposia	1		
16.	Organization of Guest lectures, Workshops, etc	<ul style="list-style-type: none"> ➤ Organized a Seminar on One Day Seminar on Awareness on Employment Opportunities in the Health Care Sector. ➤ Organized Live streaming of Union Budget Session -2023 ➤ Organized a one day workshop on Entrepreneurship and innovation as Career opportunity ➤ Organized a Two day Workshop on Financial Education on Indian Securities Market. 	A+	
17.	Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development	MBA and Integrated Students participated in Creating awareness on consequences of Using Single use Plastic to the nearest village House Holds.	A	Good
18.	Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	<ul style="list-style-type: none"> • Available fully equipped two E-Class rooms for MBA and Integrated MBA • Available state-of-art computer lab with high configuration 	A	
19.	Number of students participating in extension activities	112	A	
20.	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.	YES	A	
21.	Expenditure incurred on maintenance of physical facilities excluding salary component	Rs 30,000/-	A	
22.	Linkages with institutions/ industries for internship, on-the-job training, project work, sharing of research facilities etc.	Department of Business Administration has entered into MOU's with various industries and academic institutions to facilitate the students	A	



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Enikepadu, Vijayawada 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)

Academic & Administrative Audit Report- 2022-2023


Department: CSE

Date: 030-08-2023

S.No.	Particulars	HODs Input	Grade	Auditor Remarks
1.	Implementation of academic calendar	YES	A	
2.	Certification Programs	4	A	
3.	No. of students undertaking field projects/ internships	30/253 30/253	B	
4.	Organization of industrial visits	NIL	C	
5.	Feedback collection from stakeholders	YES	A	
6.	Maintenance of faculty student ration & cadre ratio in the department	YES	A	
7.	Procedure followed in the allotment of subjects to faculty	YES	A	
8.	Course files maintained by the subject teachers and is updated periodically	YES	A	
9.	Mentoring system	YES	A	

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10.	Student professional society chapter and association activities	YES	A	
11.	Allotment of additional responsibilities to faculty	YES	A	
12.	ICT techniques adopted in teaching and learning	YES	A	
13.	Pass percentage of outgoing students	87.60	A	
14.	Dissemination of PEOs, POs, PSOs, Cos	YES	A	
15.	No. of faculty participated in conferences and symposia	20	C	
16.	Organization of Guest lectures, Workshops, etc	4	A	
17.	Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development	YES	A	Good
18.	Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	YES	A	
19.	Number of students participating in extension activities	857		
20.	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.	YES	A	
21.	Expenditure incurred on maintenance of physical facilities excluding salary component	4 L	A	


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22.	Linkages with institutions/ industries for internship, on-the-job training, project work, sharing of research facilities etc.	4	A	
23.	Per day usage of library by teachers and students	15 and 50	B	
24.	Bandwidth of Internet	125 Mbps and 500 Mbps	A	
25.	Management merit scholarships	88	A	
26.	Skill Enhancement initiatives	5	A	
27.	Number of placements of outgoing students	92	B	
28.	Student qualified in competitive examinations	17	B	GOOD
29.	Students admitted in higher studies	2	C	
30.	Awards/medals for outstanding performance in sports, yoga/cultural activities at national/international level.	NIL	B	
31.	Alumni association/chapters meetings conducted	NIL	C	
32.	Organization of professional development programs	NIL	C	
33.	Teachers attending professional development programs	(87)	A	
34.	Effectiveness of various bodies/ cells/ committees is evident through minutes of meetings and implementation of their resolutions	YES	A	

B. Lakshmi
HOD signature
 30/8/23

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Auditor-1
 30/8/23

V. Lakshmi
Auditor-2
 30/8/23
Chelakota
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Academic & Administrative Audit Report

Department: Science and Humanities

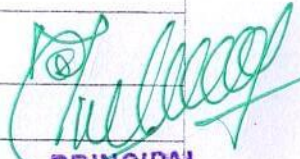
A.Y.: 2022-23

Date: 15-06-2023

S.No.	Particulars	HOD's Input	Grade	Auditor's Remarks
1.	Implementation of academic calendar	Yes	A	
2.	Certification Programs	02	B	
3.	No. of students undertaking field projects/ internships	NIL	B	
4.	Organization of industrial visits	NIL	C	
5.	Feedback collection from stakeholders	YES	A	
6.	Maintenance of faculty student ration & cadre ratio in the department	1:20 & 2:4:24	A	
7.	Procedure followed in the allotment of subjects to faculty	FACULTY SPECILIZATION	A	Good
8.	Course files maintained by the subject teachers and is updated periodically	YES	A	
9.	Mentoring system	1:20	A	
10.	Student professional society chapter and association activities	NIL	C	
11.	Allotment of additional responsibilities to faculty	YES (Mentor, Class Incharge, ISO, NAAC, Disciplinary Duties)	A	
12.	ICT techniques adopted in teaching and learning	PPTs	C	


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13.	Pass percentage of outgoing students	NA	A	
14.	Dissemination of PEOs, POs, PSOs, Cos	YES	A	
15.	No. of faculty participated in conferences and symposia	NIL	C	
16.	Organization of Guest lectures, Workshops, etc	03	A	
17.	Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development	03	A	
18.	Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	YES	A	
19.	Number of students participating in extension activities	221	A	
20.	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.	YES	A	
21.	Expenditure incurred on maintenance of physical facilities excluding salary component	YES	A	
22.	Linkages with institutions/ industries for internship, on-the-job training, project work, sharing of research facilities etc.	01 (SAFE)	b	
23.	Per day usage of library by teachers and students	60	A	Good.
24.	Bandwidth of Internet	550Mbps	A	
25.	Management merit scholarships	00	a	
26.	Skill Enhancement initiatives	NIL	C	
27.	Number of placements of outgoing students	NA	C	
28.	Student qualified in competitive examinations	NA	C	
29.	Students admitted in higher studies	NA	C	
30.	Awards/medals for outstanding performance in sports, yoga/ cultural activities at national/international level.	NIL	C	
31.	Number of placements of outgoing students	NA	C	
32.	Alumni association/chapters meetings conducted	NA	✓	


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33.	Organization of professional development programs	01	B	
34.	Teachers attending professional development programs	26	B	
35.	Effectiveness of various bodies/ cells/ committees is evident through minutes of meetings and implementation of their resolutions	YES	A	


HOD
 15/6/23


Auditor-1
 15/6/23


Auditor-2
 15/6/23



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