



**SRK INSTITUTE OF TECHNOLOGY**  
Enikepadu, Vijayawada - 521108  
Approved by AICTE, Affiliated to JNTUK, Kakinada  
(ISO 9001:2015 Certified Institution)



**INSTITUTE ENTREPRENEURSHIP AND INNOVATION**  
**DEVELOPMENT CELL**

Academic year: 2022-23

Date: 09-09-2022

This is to notify that the college management has decided to constitute the "Institute entrepreneurship and innovation development cell" under the chairmanship of Principal. The following are the committee members have been formed for Institute entrepreneurship and innovation development cell in the college for students & staff to approach the committee regarding any ideas.

S.No	Name	Designation	Role
1.	Dr M Ekambaram Naidu	Teaching	HOI
2.	Dr P Kishorekumar	Teaching	President
3.	Dr T Satyanarayana	Teaching	Vice President
4.	Dr S Sri Gowri	Teaching	Convener
5.	Dr A Stanly Kumar	Teaching	NIRF coordinator
6.	Dr N Neelima Priyanka	Teaching	ARIIA coordinator
7.	Mr D V Subbarao	Teaching	Member
8.	Mr B V S S Subbarao	Teaching	IPR Activity coordinator
9.	Ms V Srilakshni	Teaching	Start-up Activity Coordinator
10.	Dr D Usha Rani	Teaching	Internship Activity Coordinator
11.	Mr U Tanoj	Teaching	Innovation Activity Coordinator
12.	Mr B Pratap	Administrative officer	Social Media Coordinator

**Objectives:**

- To provide training to operate a business
- To encourage self-employment tendencies
- To encourage Innovation ideas
- To develop managerial skills
- To promote small and medium industries

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The Institute innovation and entrepreneurship development cell bridges the gap between ideas to the market product. The cell has taken a greater responsibility to generate the entrepreneurship skills among the students and to help them to channelize their goals to become a versatile entrepreneur.

**Roles:**

- To create an environment for self-employment, promote innovation, incubation, and entrepreneurship development through formal and non-formal programs
- To introduce the concept of Entrepreneurship in the curriculum at degree levels
- To promote employment opportunities
- To establish the linkages between our Institute and Industries, Research Organizations, Peers, and Incubators.
- To make aware other students about institutional incubation, funding process and other entrepreneurial activities.

**Responsibilities:**

- To organize business plan competitions which involvement of industry
- To guide and assist prospective entrepreneurs on various aspects as preparing project reports and obtaining loans etc.
- To arrange interaction with diverse entrepreneur and financial institutions.
- Make their students to be present in all the activities and programmes of innovation and entrepreneurship cell.
- To motivate, support and mentor students for identification, development and commercialization of innovative ideas.
- To conduct Business plan Competitions, Innovation Camps, Hackathons with active involvement of Industry and Alumni.
- To identify and target innovative student projects (Mini and Major) for new Product Development.

  
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REF NO: SRKIT/IIC/2022-2023

Date: 19.05.2023

CIRCULAR

The fourth council meeting of institution's innovation council (IIC) for the academic year 2022-23 is scheduled on 25-05-2023 by 10:00 AM at principal chamber to discuss the quarter four (Q-4) activities. All IIC members are informed to attend the meeting.

Signature & Seal

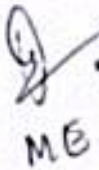
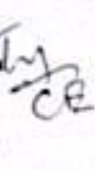
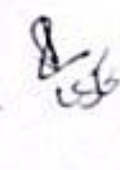
(Principal)  
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Circulate to:


All HODs

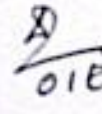
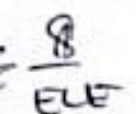
IIC members: Faculty and students

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**QUARTERLY PLAN – MEETING NOTE**

REF NO: SRKIT/IIC/2022-23/Q4

Date: 19-05-2023

**Sub:** Fourth council meeting of institution's innovation council- Reg.

As part of MHRD's Innovation cell, our institute SRKIT Institution's Innovation Council (IIC) is requested to all IIC members to attend council meeting quarter three for the A. Y. 2022-23 on 25-05-2023 by 10:00 AM at principal chamber to discuss the following agenda.

1. Review of previous meeting
2. IIC activities - Quarter four.
3. Celebration activities- Quarter four
4. Self driven activities - Quarter four
5. MIC driven activities – Quarter four

*S. Sri Gowri*  
Convener-IIC

*P.O. Srinivas*  
President-IIC

*[Signature]*  
Principal  
SRK INSTITUTE OF TECHNOLOGY  
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**Copy to:** All HODs

All IIC members

All student activity coordinators

Note: All HODs to depute council members without fail.

*[Handwritten signatures of council members]*  
 ME, ECE, CE, CSE, MCA, RT, SAH, AD, TR, OIE, ECE, ECE

*[Signature]*  
Principal  
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### ATTENDANCE SHEET

S. No	Name of the member	Member type (Teaching/non teaching /External expert)	Position assigned in IIC	Signature
1	Dr M Ekambaram Naidu	Teaching	HOI	
2	Dr P Kishorekumar	Teaching	President	
3	Dr T Satyanarayana	Teaching	Vice President	
4	Dr S Sri Gowri	Teaching	Convener	
5	Dr A Stanly Kumar	Teaching	NIRF coordinator	
6	Dr N Neelima Priyanka	Teaching	ARIIA coordinator	
7	Mr D V Subbarao	Teaching	Member	
8	Mr B V S S Subbarao	Teaching	IPR Activity coordinator	
9	Ms V Srilakshni	Teaching	Start-up Activity Coordinator	
10	Dr D Usha Rani	Teaching	Internship Activity Coordinator	
11	Mr U Tanoj	Teaching	Innovation Activity Coordinator	
12	Mr B Pratap	Administrative officer	Social Media Coordinator	

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**IIC minutes of the meeting called on 25-05-2023 at principal's chamber, SRK institute of technology, Vijayawada-521108.**

**Call to order:**

The meeting was arranged in the principal chamber of SRKIT on May 25, 2023. The IIC president presided over the meeting, which began at 10:00 A.M.

**Attendees:**

All members of IIC attended meeting.

**Resolutions:**

Attendance sheet copy enclosed.

*Agenda 1:* Review of previous meeting

The principal invited all IIC members and started the meeting with welcome note. IIC president, Dr P Kishore Kumar reviewed previous meeting MOM and discussed among the members. The status was recorded.

**Resolution: It is resolved to approve the review of previous meeting**

*Agenda 2:* IIC5.0 activities – Q4.

Principal, Dr Ekambaram Naidu proposed the conduction of Quarter four (Q-4) IIC activities. IIC president, Dr P Kishore Kumar discussed among IIC members for the implementation of IIC activities.

**Resolution: It is resolved to approve the proposed IIC-Q4 activities action plan (Copy enclosed).**

*Agenda 3:* Celebration activities- Quarter four

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**Activities –Quarter Four**

Activity	Responsibility by department	Coordinator	Remarks
Session on Accelerators/Incubation - Opportunities for Students & Faculties - Early Stage Entrepreneurs	Civil Department	Dr T Satyanarayana	
Organise Session on "Lean Start-up & Minimum Viable Product/Business"- Boot Camp (or) Mentoring Session	MBA department	Dr Krishnaiah	
Session on Angel Investment/VC Funding Opportunity for Early Stage Entrepreneurs.	EEE department	Mr Nageswararao	
Celebration activity	NSS	MR B V SubbaRao	
Self driven activity	ECE	Ms. Srilakshmi	
MIC driven activities	All departments	Dr P Kishore Kumar	

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IIC5.0 CALENDAR ACTIVITIES 2022-2023

Quarter-4 Activities:

S. No	Activity	Mode of conduct	Level	Responsibility	Event type
1	Session on Accelerators/Incubation - Opportunities for Students & Faculties - Early Stage Entrepreneurs	Offline/online	2	Civil Department	Workshop/Seminar/Conference/Exposure visit
2	Organise Session on "Lean Start-up & Minimum Viable Product/Business"- Boot Camp (or) Mentoring Session	Offline/online	2	MBA Department	
3	Session on Angel Investment/VC Funding Opportunity for Early Stage Entrepreneurs.	Offline/online	2	EEE Department	

**Note:** Conduct the program and submit the following documents (soft copy) to [srkit.iic@gmail.com](mailto:srkit.iic@gmail.com) on or before **31-07-2023**.

1. Boucher
2. Program report
3. Geo-tagging photos with good quality
4. Program video with good quality (Less than 10 min)
5. Guest remuneration bill

  
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**RESOLUTION**

The council meeting of Institution's Innovation Council (IIC), SRK INSTITUTE OF TECHNOLOGY, Vijayawada was called by Principal Dr M Ekambaram Naidu and IIC President Dr P KISHORE KUMAR on 25-05-2023 to discuss upon the IIC calendar activities of quarter three for academic year 2022-23 & to assign roles and responsibility among newly joined council members as per the guidelines of Ministry of Education's Innovation cell. As per the decision of competent authority, following members will be the part of IIC.

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S. No	Name of the member	Member type	Position assigned in IIC	Signature
1	Dr M Ekambaram Naidu	Teaching	HOI	
2	Dr P Kishorekumar	Teaching	President	
3	Dr T Satyanarayana	Teaching	Vice President	
4	Dr S Sri Gowri	Teaching	Convener	
5	Dr A Stanly Kumar	Teaching	NIRF coordinator	
6	Dr N Neelima Priyanka	Teaching	ARIIA coordinator	
7	Mr D V Subbarao	Teaching	Member	
8	Mr B V S S' Subbarao	Teaching	IPR Activity coordinator	
9	Ms V Srilakshni	Teaching	Start-up Activity Coordinator	
10	Dr D Usha Rani	Teaching	Internship Activity Coordinator	
11	Mr U Tanoj	Teaching	Innovation Activity Coordinator	
12	Mr B Pratap	Non-teaching	Social Media Coordinator	

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The council members discussed about the activities (IIC calendar, Celebration and Self-Driven) and features of IIC portal. The council members also discussed about collaborations within and outside the institution to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, centres and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Start up.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter.

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REF NO: SRKIT/IIC/2022-2023

Date: 09.02.2023

**CIRCULAR**

The third council meeting of institution's innovation council (IIC) for the academic year 2022-23 is scheduled on 13-02-2023 by 10:00 AM at principal chamber to discuss the quarter three (Q-3) activities. All IIC members are informed to attend the meeting.

Signature of PRINCIPAL

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(Principal)

**Circulate to:**

All HODs

IIC members: Faculty and students

ME  
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**QUARTERLY PLAN – MEETING NOTE**

REF NO: SRKIT/IIC/2022-23/Q3

Date: 09-02-2023

**Sub:** Third council meeting of institution's innovation council- Reg.

As part of MHRD's Innovation cell, our institute SRKIT Institution's Innovation Council (IIC) is requested to all IIC members to attend council meeting quarter three for the A. Y. 2022-23 on 13-02-2023 by 10:00 AM at principal chamber to discuss the following agenda.

1. Review of previous meeting
2. Workshop on 'Entrepreneurship'.
3. Celebration activities- Quarter three
4. IIC activities - Quarter three
5. MIC driven activities – Quarter three

*S. Sni Goun*  
Convener-IIC

*P. S. N. S.*  
President-IIC

*[Signature]*  
PRINCIPAL  
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ENIKEPADU, VIJAYAWADA-521108

**Copy to:** All HODs

All IIC members

All student activity coordinators

Note: All HODs to depute council members without fail.

*[Signature]*  
ME

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CSE

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5	Dr A Stanly Kumar	Teaching	NIRF coordinator	
6	Dr N Neelima Priyanka	Teaching	ARIIA coordinator	
7	Mr D V Subbarao	Teaching	Member	
8	Mr B V S S Subbarao	Teaching	IPR Activity coordinator	
9	Ms V Srilakshni	Teaching	Start-up Activity Coordinator	
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12	Mr B Pratap	Administrative officer	Social Media Coordinator	

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**IIC minutes of the meeting called on 13-02-2023 at principal's chamber, SRK institute of technology, Vijayawada-521108.**

**Call to order:**

The meeting was arranged in the principal chamber of SRKIT on February 13, 2023. The IIC president presided over the meeting, which began at 10:00 A.M.

**Attendees:**

All members of IIC attended meeting

**Resolutions:**

**Agenda 1:** Review of previous meeting

The principal invited all IIC members and started the meeting with welcome note. IIC president, Dr P Kishore Kumar reviewed previous meeting MOM and discussed among the members. The status was recorded.

**Resolution:** *It is resolved to approve the review of previous meeting*

**Agenda 2:** IIC5.0 activity – Workshop on 'Entrepreneurship and innovation' as career opportunity.

Principal, Dr Ekambaram Naidu proposed the conduction of workshop on 'Entrepreneurship'. IIC president, Dr P Kishore Kumar discussed among IIC members for the implementation of workshop. Department of mechanical engineering will take the responsibility for conduction of Workshop on 'Entrepreneurship and innovation' as career opportunity (Sheet enclosed).

**Resolution:** *It is resolved to approve the proposed WORKSHOP IIC5.0 activity action plan.*

**Agenda 3:** Celebration activities- Quarter three

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VIJAYAWADA



The Vice-president of IIC, Dr. T. Satyanarayana discussed celebration activities-Q3 with president and members. Members of IIC decided that the celebration activities will be conducted by NSS team.

**Resolution:** It is resolved to approve the proposed celebration activity action plan (Copy enclosed).

**Agenda 4:** Self driven activities - Quarter three

Mr D V Subbarao, Member of IIC discussed the proposed plan for the self driven activities - Quarter three.

**Resolution:** It is resolved to approve the self driven activity action plan.

**Agenda 5:** MIC driven activities – Quarter three

The president of IIC, Dr. P Kishore Kumar proposed the MIC driven activities – Quarter three.

**Resolution:** It is resolved to approve the MIC driven activity action plan.

**Agenda 6:** Any other with the permission of chair.

The convener of IIC, Dr. S. Sri Gowri suggested all the department coordinators to identify target teams from the institute for idea generation and implementation and also startup plan.

**Resolution:** It is resolved to approve the identification of student strength through google form from all departments.

**Adjournment:**

The president moved that the meeting be adjourned and this was agreed upon at 12:00 PM.

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**Activities –Quarter Three**

Activity	Responsibility by department	Coordinator	Remarks
Workshop on 'Entrepreneurship and innovation' as career opportunity	ME	Dr A Stanly kumar	
World Intellectual Property Da	NSS	MR B V SubbaRao	
Self driven activity	ECE	Ms. Srilakshmi	
Self driven activity	MBA	Dr Krishnaiah	
MIC driven activities	All departments	Dr P Kishore Kumar	

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**RESOLUTION**

The council meeting of Institution's Innovation Council (IIC), SRK INSTITUTE OF TECHNOLOGY, Vijayawada was called by Principal Dr M Ekambaram Naidu and IIC President Dr P KISHORE KUMAR on 13-02-2023 to discuss upon the IIC calendar activities of quarter three for academic year 2022-23 & to assign roles and responsibility among newly joined council members as per the guidelines of Ministry of Education's Innovation cell. As per the decision of competent authority, following members will be the part of IIC.

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The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting tentatively on 25-05-2023.

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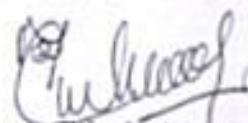
REF NO: SRKIT/IIC/2022-2023

Date: 26.12.2022

## CIRCULAR

The second council meeting of institute innovation council (IIC) for the academic year 2022-23 is scheduled on 30-12-2022 by 11:00 AM at principal chamber to discuss the quarter two (Q-2) activities. All IIC members are informed to attend the meeting.

Signature & Seal


  
(Principal)

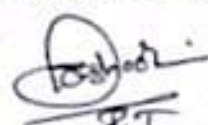
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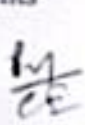
All HODs

IIC members: Faculty and students

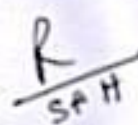
  
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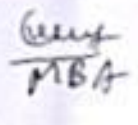
  
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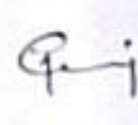


  
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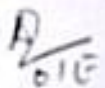
  
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**INSTITUTION'S  
INNOVATION  
COUNCIL**  
(Ministry of Education initiative)



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Enikepadu, Vijayawada - 521 008 (A.P.) Phone : 2843079  
e-mail : srkit@srkit.ac.in web : www.srkit.ac.in



**QUARTERLY PLAN - MEETING NOTE**

REF NO: SRKIT/IIC/2022-23/Q2

Date: 26-12-2022

**Sub: Second council meeting of institute innovation council- Reg.**

As part of MHRD's Innovation cell, our institute SRKIT Institute Innovation Council (IIC) is requested to all IIC members to attend council meeting quarter one for the A. Y. 2022-23 on 30-12-2022 by 11:00 AM at principal chamber to discuss the following agenda.

1. Review of previous meeting
2. Self driven activity - IDEATHAN implementation
3. Celebration activities- Quarter two
4. IIC activities - Quarter two
5. MIC driven activities - Quarter two
6. Any other with the permission of chair

S SINGAWATI  
Convener-IIC

*[Signature]*  
President-IIC

*[Signature]*  
Principal  
S.R.K. INSTITUTE OF TECHNOLOGY  
ENIKEPADU, VIJAYAWADA

Copy to: All HODs

All IIC members

All student activity coordinators

Note: All HODs to depute council members without fail.

*[Signature]*  
MB

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CC

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ET

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D. Usharani  
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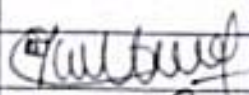
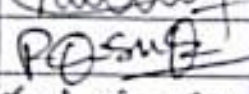
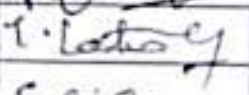
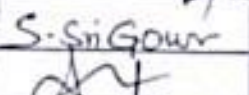
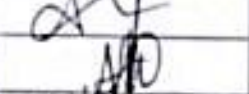
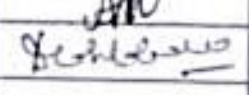
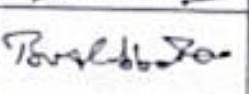
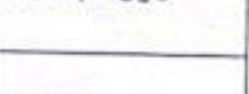
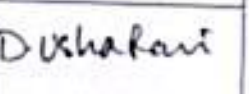
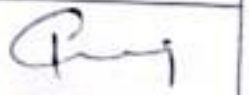

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OIC

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MBA  
Principal  
SRK INSTITUTE OF TECHNOLOGY  
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**ATTENDANCE SHEET**

S. No	Name of the member	Member type (Teaching/non teaching /External expert)	Position assigned in IIC	Signature
1	Dr M Ekambaram Naidu	Teaching	HOI	
2	Dr P Kishorekumar	Teaching	President	
3	Dr T Satyanarayana	Teaching	Vice President	
4	Dr S Sri Gowri	Teaching	Convener	
5	Dr A Stanly Kumar	Teaching	NIRF coordinator	
6	Dr N Neelima Priyanka	Teaching	ARIIA coordinator	
7	Mr D V Subbarao	Teaching	Member	
8	Mr B V S S Subbarao	Teaching	IPR Activity coordinator	
9	Ms V Srilakshni	Teaching	Start-up Activity Coordinator	
10	Dr D Usha Rani	Teaching	Internship Activity Coordinator	
11	Mr U Tanoj	Teaching	Innovation Activity Coordinator	
12	Mr B Pratap	Non-teaching	Social Media Coordinator	

  
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IIC minutes of the meeting called on 30-12-2022 at principal's chamber, SRK institute of technology, Vijayawada-521108.

**Call to order:**

The meeting was arranged in the principal chamber of SRKIT on December 30, 2022. The IIC president presided over the meeting, which began at 11:00 A.M.

**Attendees:**

All members of IIC attended meeting

**Resolutions:**

**Agenda 1:** Review of previous meeting

The principal invited all IIC members and started the meeting with welcome note. IIC president, Dr P Kishore Kumar reviewed previous meeting MOM and discussed among the members. The status was recorded.

**Resolution:** *It is resolved to approve the review of previous meeting*

**Agenda 2:** Self driven activity - IDEATHAN implementation

Principal, Dr Ekambaram Naidu proposed the conduction of IDEATHAN. IIC president, Dr P Kishore Kumar discussed among IIC members for the implementation of IDEATHAN. Department of computer science will take the responsibility for conduction of IDEATHAN. (Sheet enclosed)

**Resolution:** *It is resolved to approve the proposed IDEATHAN self driven activity action plan.*

**Agenda 3:** Celebration activities- Quarter two

The convener of IIC, Dr. S. Sri Gowri discussed celebration activities-Q2 with president and members. Members of IIC decided that the celebration activities will be conducted by NSS team.

  
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**Resolution:** It is resolved to approve the proposed celebration activity action plan (Copy enclosed).

**Agenda 4:** IIC activities - Quarter two

Dr P Kishore Kumar, President of IIC discussed the proposed plan for the IIC activities - Quarter two.

**Resolution:** It is resolved to approve the IIC activity action plan.

**Agenda 5:** MIC driven activities - Quarter two

The president of IIC, Dr. P Kishore Kumar proposed the MIC driven activities - Quarter two.

**Resolution:** It is resolved to approve the MIC driven activity action plan.

**Agenda 6:** Any other with the permission of chair.

The convener of IIC, Dr. S. Sri Gowri suggested all the department coordinators to identify target teams from the institute for idea generation and implementation and also startup plan..

**Resolution:** It is resolved to approve the identification of student strength through google form from all departments.

**Adjournment:**

The president moved that the meeting be adjourned and this was agreed upon at 12:00 PM.

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**Activities -Quarter One**

Activity	Responsibility by department	Coordinator	Remarks
Self driven activity - IDEATHAN implementation.	CSE	Dr B Ashalatha	
Celebration activity-National Youth Day & National Science Day	NSS	MR B V SubbaRao	
Workshop on Design Thinking, Critical thinking and Innovation Design	ECE	Ms. Srilakshmi	
Workshop on Entrepreneurship Skill, Attitude and Behaviour Development	EDC	Dr Veerabadrarao	
Organising Innovation & Entrepreneurship Outreach Program in Schools/Community	ME	Dr P Kishore Kumar	
Session on Achieving Problem-Solution Fit & Product-Market Fit	MBA	Dr Krishnaiah	
MIC driven activities	All departments	Dr P Kishore Kumar	

*(Handwritten Signature)*

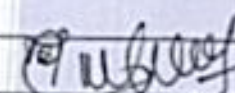
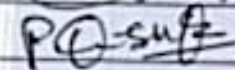
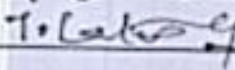
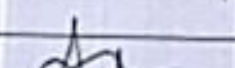

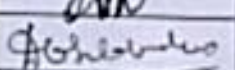
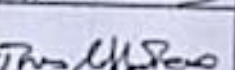
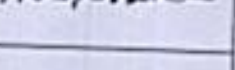
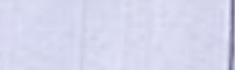
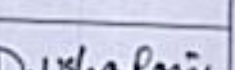
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**RESOLUTION**

The council meeting of Institution's Innovation Council (IIC), SRK INSTITUTE OF TECHNOLOGY, Vijayawada was called by Principal Dr M Ekambaram Naidu and IIC President Dr P KISHORE KUMAR on 30-12-2022 to discuss upon the IIC calendar activities of quarter two for academic year 2022-23 & to assign roles and responsibility among newly joined council members as per the guidelines of Ministry of Education's Innovation cell. As per the decision of competent authority, following members will be the part of IIC.

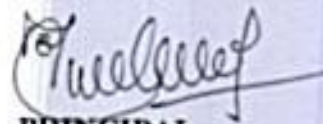
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4	Dr S Sri Gowri	Teaching	Convener	
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6	Dr N Neelima Priyanka	Teaching	ARIIA coordinator	
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The council members discussed about the activities (IIC calendar, Celebration and Self-Driven) and features of IIC portal. The council members also discussed about collaborations within and outside the institution to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, centres and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Start up.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting tentatively on 20-02-2023.

  
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**ENIKEPADU, VIJAYAWADA-521 106**

**QUARTERLY PLAN – MEETING NOTE**

REF NO: SRKIT/IIC/2022-23/Q1

Date: 06-09-2022

**Sub:** First council meeting of institute innovation - Reg.

As part of MHRD's Innovation cell, our institute SRKIT Institute Innovation Council (IIC) is requested to all IIC members to attend council meeting quarter one for the A. Y. 2022-23 on 09-09-2022 by 10:00 AM at Principal Chamber to discuss the following agenda.

1. IIC formulation
2. IIC activities - Quarter one
3. MIC driven activities – Quarter one
4. Any other with the permission of chair

  
Convener-IIC

  
President-IIC

  
Principal

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Copy to: All HODs

- All IIC members
- All student activity coordinators

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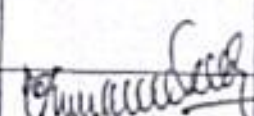
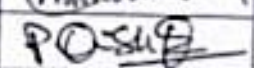
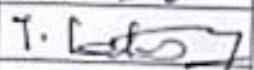
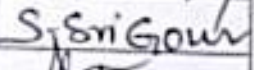

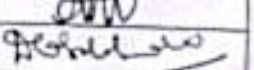
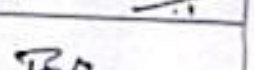



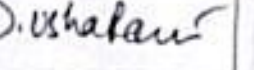

Note: All HODs to depute council members without fail.

  
ME, CSE, IIT, MBA, SPH, EEE, CE, OIE, Dusha Paul

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The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting tentatively on 01-12-2022.

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