# SRK Institute of Technology

Approved by AICTE & Affiliated to JNT University, Kakinada
An ISO 9001:2015 Certified Institution

Enikepadu, Vijayawada - 521108.
Phone No. : 0866 - 2843839
e-mail : srktech@gmail.com

Date: 02-04-2019

## ANNUAL e-GOVERNANCEREPORT FOR AY 2018-19

The Principal is pleased to present the following Annual e-Governance Report of SRKIT for the Academic Year 2018-19.

The Institution has implemented e-Governance in the following areas of operation:

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

The details of the above are as follows:

1. **Implementation of e-Governance in Administration College Website** – www.srkit.in.

a. The college website isused for hosting information and notices from time to time related to administration and students. The website is constantly updated with respect to Placements, Conferences, Workshops and information related to various committees like student welfare and grievance. Academic calendars, examination time table, semester end examination results and other related information like holiday are also hosted in college website. In addition, details regarding various MoUs and program related feedbacks are posted.

b. The college submits its data annually on the AISHE portal All India Survey on Higher Education – AISHE – http://aishe.gov.in/aishe/instituteLogiPage. and in the AICTE portal https://portal.aicte-india.org/partnerportal_enu/. Data is submitted on several parameters such as teachers, student enrolment, programs, examination results, education finance, infrastructure. Indicators of educational development such as Institution Density, Gross Enrolment Ratio, Student-teacher ratio, Gender Parity Index, Per Student. The college updates student and faculty related information in the state government website: https://jnanabhumi.ap.gov.in/, https://the survey.apsche.ap.gov.in/.

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## 2. Implementation of e-Governance in Finance and Accounts

a. Accounts: All the Payments and Receipts information is managed on Tally – 9. The competent auditors audit the necessary information in the Tally.

b. Online Fees Payment: Institution has successfully implemented cashless fees payment system through POS terminals and implementation of Unified Payment Interfaces (UPI) such as Paytm, PhonePe and internet payment. Majority of the students are paying the fees through online.

## 3. Student Admission and support:

a.Admission Details: The admission details including student admit year, branch, register number and category of the admissionare uploaded to state government websites https://jnanabhumi.ap.gov.in/ and in https://the survey.apsche.ap.gov.in/. Further details like fee reimbursement and other financial benefits received from the state government are uploaded. Even attendance details are uploaded through the designated websited to the state government and the affiliated University, JNTUK>

b. Academic Details: the academic details of the students are uploaded to EZschool, our college existing automation. All details regarding their attendance and marks obtained in internal and external exams are uploaded for communicating the parents their wards. SMS provision is available in the EZ school. In the academic year 2019-20, the college has procured ECAP (Engineering Colleges Automation Package) offered by Webpross Solutions, Vishakhapatnam for better and efficient e goverance.

## 4. Examination

The internal examination related details are like the time tables are posted in the college website. The internal marks are uploaded in the University portal. The external practical examination time tables are posted in the website and the both the internal and external marks are uploaded to University portal. The results are given in the university portal which are displayed for students in college website.

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9/04/2019

**AGENDA FOR GOVERNING BODY MEETING:**

1. Accepting the resignations of the faculty.

2. Summer training programs both technical and CRT for upcoming final years.

3. Progressing the NBA preparation.

4. Conduct of College annual get-together.

5. Establishing the APS GmbH European center for Mechatronics LAB in the college premises

6. Sponsoring faculty members to Advanced Robotic Control (ARC) 1.0 Faculty Development Program to be held at Germany.

7. Applying for JNTUK ratification for faculty position

8. Sending the more number of students to internships in various companies

9. Any other items with the permission of the Chairman

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Minutes of the meeting of the Governing Body of SRK Institute of Technology, Enikepadu, Vijayawada, held on 09th April 2019 in the Chairman's Chamber.

Members Present:
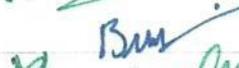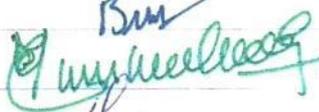
1. Sri B·S· Appa Rao — Chairman
2. Sri B·S· Sri Krishna — Secretary
3. Dr· M·Ekambaram Naidu — Principal — 9/4/19
4. Dr· D· Haritha — Nominee JNTUK
5. Sri T·Raghava prasad — MD-Krishna Engg. Works, VJA
6. — Principal - Govt. Polytechnic, VJA
7. Dr· T· Satyanarayana — Professor, Civil Dept·
8. Dr· S· Sri Gowri — Professor, ECE Dept·
9. Dr· D· Haritha — Professor, CSE Dept·
10. Mr· J·L·pavan Kumar — Asst· professor, IT Dept·
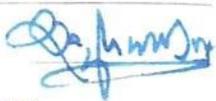
The Chairman initiated the proceedings of the meeting with a warm welcome to all the members present. He gave a brief presentation about the progress made by the institution in academic and other related activities. The members reviewed the resolutions taken in the previous General Body meeting before proceeding for the discussion of the

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current agenda. The Chairman requested all the members to participate in the discussion upon the agenda already circulated.

After the presentation by the Chairman, the Principal sought the permission of the chair to start the proceedings. In turn, the Chairman, on finding the quorum of the meeting in order, granted permission to start the proceedings. Accordingly, the agenda for the meeting was taken up and after a good deal of discussion and deliberation on each item, the following resolutions were adopted.

Resolution 1: Resolved to approve the appointments made for remaining faculty in all departments.

Resolution 1: Resolved to approve the actions of the Principal in accepting the resignations of the faculty. It is resolved that a panel be arranged for the recruitment of new faculty to replace the faculty who left the institution.

Resolution 2: It is resolved to start the various in-house summer training programs such as SAP, C, JAVA, Embedded Training, APPSC Summer Trainings for each department, Cambridge Business English Communication Training for staff

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and students. CRT for upcoming final year students & resolved to approve annual e-governance report.

Resolution 3: It is resolved to progress the NBA Criteria and do the necessary modifications. It is also resolved to initiate the filing of application for NBA.

Resolution 4: It is resolved to conduct College annual get-together and farewell to outgoing batch in the end of March 2019.

Resolution 5: It is resolved to establish the APS GmbH European Center for Mechatronics LAB in the college premises and make it available to students around the clock to learn and practice various Robotic Technologies.

Resolution 6: It is resolved to Sponsor Ms. V. Sri Lakshmi, Asst. professor, ECE Department, Mr. V. Kranthi Kumar, Asst. professor, ME Department to train them in advanced Robotic Control 1.0, Faculty Development program to be held at Germany.

Resolution 7: It is resolved to apply for the JNTUK ratification for various faculty positions those who are not ratified.

Resolution 8: Resolved to improve the No. of Students to go to internships in various Companies of their respective discipline.

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Resolution 9:   It is resolved to improve the Academic Results of the students and technical and communication skills of the students.

The meeting ended with a vote of thanks by the principal.

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19/10/201?

## AGENDA FOR GOVERNING BODY MEETING:

1. Approval of faculty joined in the last academic year.

2. Accepting the resignations of the faculty.

3. Summarizing the NAAC Preparation.

4. Conducting the more number of Campus Drives and Pool Drive for students.

5. Conduct of College Techno Cultural Fest and annual get-together.

6. Establishing the APSSDC's Dausalt LAB in the college premises.

7. Proposal for more MOU's with industries and train the students.

8. Any other items with the permission of the Chairman

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Minutes of the meeting of Governing Body of SRK Institute of Technology, Enikepadu, Vijayawada was held on 19th Oct 2018 in the Chairman's chamber.

Members Present :
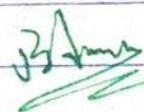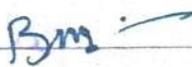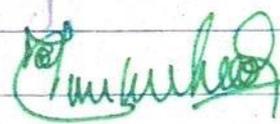
| | | |
|---|---|---|
| 1. | Sri B.S. Appa Rao | Chairman |
| 2. | Sri B.S. Sri Krishna | Secretary |
| 3. | Dr. M. Ekambaram Naidu | Principal |
| 4. | Dr. D. Haritha | Nominee JNTUK |
| 5. | Sri T. Raghava prasad | MD - Krishna Engineering Works, VJA |
| 6. | Sri M. Seshagiri Rao | Principal, Govt Polytechnic Vijayawada |
| 7. | Dr. T. Satyanarayana | professor, Civil Dept |
| 8. | Dr. S. Sri Gowri | professor, ECE Dept. |
| 9. | Dr. D. Haritha | professor, CSE Dept |
| 10. | Mr. J. N. Pavan Kumar | Asst. professor, IT Dept. |
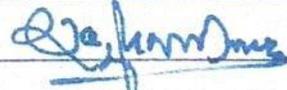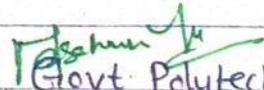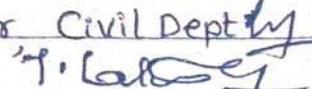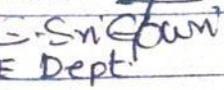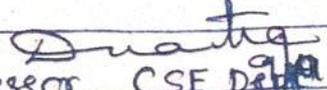
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The chairman initiated the proceedings of the meeting with a warm welcome to all the members present. He gave a brief presentation about the progress made by the institution in academic and other related activities. The members reviewed the resolutions taken in the previous General Body Meeting before proceeding for the discussion of the current agenda. The chairman requested all the members to participate in the discussion upon the agenda already circulated.

After the presentation by the Chairman, the Principal sought the permission of the chair to start the proceedings. In turn, the Chairman, on finding the quorum of the meeting in order, granted permission to start the proceedings. Accordingly, the agenda for the meeting was taken up and after a good deal of discussion and deliberation on each item, the following resolutions were adopted.

Resolution 1: Resolved to approve the appointments made for remaining faculty in all departments.

Resolution 2: Resolved to approve the actions of the Principal in accepting the resignations of the faculty. It is resolved

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that a panel be arranged for the recruitment of new faculty to replace the faculty who left the institution.

Resolution 3: It is resolved to summarize the NAAC criteria and do the necessary modications. It is resolved to initiate the filing of application for NAAC & resolved to approve annual e-governance report.

Resolution 4: It is resolved to enhance the number of campus drives for students belonging to all disciplines of Engineering. It is also resolved to increase the no. of pool drives by core companies for the appropriate departments.

Resolution 5: It is resolved to conduct Techno-Cultural Fest and college annual get-together in the months of February and March 2019 respectively.

Resolution 6: It is resolved to establish the APSSDC's Dausalt lab in the college premises and make it available to the mechanical engineering students round the clock to learn and practice various advanced technical tools and softwares.

Resolution 7: It is resolved to improve the

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industry — academic collaboration and thereby increasing the number of MOUs in order to provide industry-oriented training to the students and hence increasing the employability.

Resolution 8: It is resolved to provide office and laboratory space for VLSI-based company APPLY VOLT.

The meeting ended with a vote of thanks by the Principal.

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SRK INSTITUTE OF TECHNOLOGY
VIJAYAWADA

12/02/2018

## AGENDA FOR GOVERNING BODY MEETING:

1. Approval of faculty joined in the last academic year.

2. Accepting the resignations of the faculty.

3. Summer training programs such as SAP, C, JAVA, UTL Embedded Training, and APSSDC Summer Trainings.

4. Conducting the Job Mela, Campus Drive and Pool Drive for students.

5. Summarizing the NAAC Preparation and filing the application.

6. Initializing the NBA preparation.

7. Improving the academic results.

8. College annual get-together and farewell to outgoing batch.

9. Establishing the APSSDC CM's Skill Development Center in the college premises.

10. Sponsoring a faculty member for NI week to be held at Austin, Texas.

11. Any other items with the permission of the Chairman.

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Minutes of the meeting of the Govering Body of SRK Institute of Technology, Enikepadu, Vijayawada, held on 19th February 2018 in the Chairman's chamber.

Members Present:

1. Sri B.S. Appa Rao — Chairman
2. Sri B.S. Sri Krishna — Secretary
3. Dr. M. Ekambaram Naidu — Principal
4. ---- — Nominee JNTUK
5. Sri T. Raghava Prasad — MD, Krishna Engineering Works, Vijayawada
6. Sri M. Seshagiri Rao — Principal, Govt. Polytechnic, Vijayawada
7. Dr. T Satyanarayana — Professor, Civil Dept.
8. Dr. S. Sri Gowri — Professor, ECE Dept.
9. Dr. D. Haritha — Professor, CSE Dept.
10. Dr. Ch. Rajendra Babu — Assoc. Professor, IT Dept.

The Chairman initiated the proceedings of the meeting with a warm welcome to all the members present. He gave a brief presentation about the progress made by the institution in academic and other related activities. The members reviewed the resolutions taken in the previous General Body Meeting before proceeding for the discussion of the current agenda. The Chairman requested all the members to participate in the discussion upon the agenda already circulated.

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After the presentation by the Chairman, the Principal sought the permission of the chair to start the proceedings. In turn, the Chairman, on finding the quorum of the meeting in order, granted permission to start the proceedings. Accordingly, the agenda for the meeting was taken up and after a good deal of discussion and deliberation on each item, the following resolutions were adopted.

Resolution 1: Resolved to approve the appointments made for remaining faculty in all the departments.

Resolution 2: Resolved to approve the actions of the Principal in accepting the resignations of the faculty. It is resolved that a panel be arranged for the recruitment of new faculty to replace the faculty who left the institution.

Resolution 3: Resolved to start the various in-house summer training programs such as SAP, C, JAVA, UTL Embedded Training, APSSDC Summer Trainings for each department, Cambridge Business English Communication Training for staff and students.

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Resolution 4 : It is resolved to conduct Job Mela for students belonging to all disciplines of Engineering, Diploma and Degree Courses. It is resolved to enhance the no. of campus interviews, pool drives by core companies for the appropriate departments.

Resolution 5 : It is resolved to summarize the NAAC criteria and do the necessary modifications. It is also resolved to initiate the filing of application for NAAC & resolved to approve annual e-governance report.

Resolution 6 : It is resolved to start the preparations for NBA department-wise along with NAAC.

Resolution 7 : It is resolved to improve the academic results by exploring and implementing the best practices such as arranging bridge courses, remedial classes, make-up classes for academically weak students to improve their performance.

Resolution 8 : It is resolved to improve conduct College Annual get-together and farewell to outgoing batch in the end of March 2018.

Resolution 9 : It is resolved to establish the APSSDC CM's Skill Development Center in the college premises and make the center available to students round the clock to learn and practice various advanced technical tools and softwares.

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Resolution 10: It is resolved to sponsor Dr S.Sri Gowri, HOD ECE for NI Week to be held at Austin, Texas, USA during 21-24 May, 201

Resolution 11: It is resolved to relocate the S &t Department to the newly constructed block dur the summer vacation i.e, before starting the next academic year.

The meeting ended with a vote of thanks by the Principal.

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**Screen Shot of Student Fee due using ECAP**

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**Screen Shot of Head types using ECAP**



## HEAD TYPES

**ACCOUNTS**
- ATTENDANCE FINE
- BANK ACCOUNTS
- BANK TRANS REPORT
- CASH ON HAND
- CASH WITHDRAWL
- DAY BOOK
- DEPOSIT
- EXPENDITURES
- EXPENDITURES REPORT
- FEE REFUND
- HEADS
- PROFIT / LOSS
- RECEIPTS
- RECEIPTS REPORT
- TRANSACTIONS
- TRANSACTIONS HISTORY TRACKING

| SL.NO | HEAD NAME | TYPE | BANK ACC..NO | DISPLAY ORDER | | |
|-------|-----------|------|--------------|---------------|---|---|
| 1 | Accommodation(Jun) | Revenue | | 3 | | Not Allowed |
| 2 | Attendance Fine | Revenue | | 5 | | Not Allowed |
| 3 | Books Fee | Revenue | | 6 | | Not Allowed |
| 4 | Exam Fee | Revenue | | 4 | | Not Allowed |
| 5 | Late Fee | Revenue | | 8 | | Not Allowed |
| 6 | Library | Revenue | | 1 | | Not Allowed |
| 7 | Refund | Expenditure | | 255 | | Not Allowed |
| 8 | Special Fee | Revenue | 0 | 7 | | Not Allowed |
| 9 | Transport | Revenue | | 2 | | Not Allowed |
| 10 | Tuition Fee | Revenue | | 10 | | Not Allowed |
| 11 | University Fees | Revenue | 0 | 1 | | |

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# Screen Shot of Admission Register using ECAP



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# Screen Shot of Updating of Academic Calendar using ECAP



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# Screen Shot of Admission Report using ECAP



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**ADMISSIONS REPORT**

Batch : 2019

### SRK INSTITUTE OF TECHNOLOGY
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No Of Students Admitted in the Academic Year 2019 - 2020

| S.No. | Branch | No. of students admitted | Roll Numbers allotted From | To | Remarks |
|---|---|---|---|---|---|
| 1 | B.Tech. civil engineering | 4 | 19X41A0101 | 19X41A0104 | |
| 2 | B.Tech. computer science engineering | 120 | 19X41A0501 | 19X41A0500 | |
| 3 | B.Tech. electrical and electronics engineering | 35 | 19X41A0201 | 19X45A0234 | |
| 4 | B.Tech. electronics and communication engineering | 128 | 19X41A0401 | 19X45A0424 | |
| 5 | B.Tech. information technology | 55 | 19X41A1201 | 19X41A1256 | |
| 6 | B.Tech. mechanical engineering | 70 | 19X41A0301 | 19X45A0367 | |
| 7 | MCA. MCA | 5 | 19X45F0001 | 19X45F0008 | |
| 8 | MBA. MBA | 61 | 19X41E0001 | 19X41E0061 | |
| 9 | M.Tech. CSE | 1 | 19X41D5801 | 19X41D5801 | |
| 10 | IMBA. IMBA | 66 | 19X41M0001 | 19X41M0066 | |

PRINCIPAL

EzSchool™ Version 3.83 (SP 44)

The Ultimate Administration Automation and MIS Solution for Educational Institutions

Timetable  Attendance  Exams  Fees  FA  Scholarships  Inventory  Payroll  Library  Hostel  Misc  IVR  Database  Reports  Options  Window  Help

- EzSchool™ Version 3.83 (SP 44) - Copyright © 2002-2010 VolkSoft Technologies Pvt Ltd

Email/SMS

Inbox
Sent Items
Request Reply
Other Messages

Create Messages

View Top 100 records

Total No Of Msgs: 263288

| Datetime | Mobile No | SMS Id | Status | Student Info |
|---|---|---|---|---|
| 17 Mar 2020 10:03:51 | 944182038 | | | Devineni Balaji (Adm:.No:.. |
| 17 Mar 2020 10:03:51 | 9951729824 | | | Dokala Mohan Sai Vamsi. (... |
| 17 Mar 2020 10:03:51 | 8529933449 | | | Eemani Srinivas (Admn;No:. |
| 17 Mar 2020 10:03:51 | 8106654155 | | | Erikollu Naga Sai Chandhu.. |
| 17 Mar 2020 10:03:51 | 8188372277 | | | Gajjala Srinivas Reddy (Ad... |
| 17 Mar 2020 10:03:51 | 9560068403 | | | Game Siva Nagendra Babu... |
| 17 Mar 2020 10:03:51 | 9572952246 | | | Golla Ankababu (Admn;No... |
| 17 Mar 2020 10:03:51 | 9010908551 | | | Gopu Srikanth (Admn;No... |
| 17 Mar 2020 10:03:51 | 957326409 | | | Gotiparthi Ajay Kumar (Ad... |
| 17 Mar 2020 10:03:51 | 8801923389 | | Gurukula Tarun Venkata... | Jonnalagadda Venkatesiwa |
| 17 Mar 2020 10:02:25 | 9666599536 | | | VELIVELA DIMPUL VAMS... |
| 17 Mar 2020 10:02:25 | 9553422737 | | | ABDUL IRFAN (Adm:.No:... |
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Message

Dear,Gurukula Ravindra Babu,Gurukula Tarun Venkata Sai. (16X41A0320),is absent on 17/03/2020.,if any clarification please contact ME-HOD 9960793370

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