



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)

Date: 17.11.2020

CIRCULAR

It is hereby informed to all Staff members that, Intellectual Property Rights cell (IPR) meeting is going to be conducted on **19.11.2020**, Thursday at 3.30pm in the Principal chamber. All the Committee members shall attend without fail.

Agenda:

1. Review on previous meeting
2. About the conducting of seminars.
3. About the conducting of IPR.
4. Intellectual programs.
5. Any other points with the permission of chair.

Copy to:

1. Hon'ble Chairman, SRKIT- for Information
2. Hon'ble Secretary, SRKIT- for Information
3. Principal, SRKIT.
4. All HODs.

5. All Committee Members.

Thiru. M. S. Rao
COORDINATOR

Thiru. M. S. Rao
HBA CE CGS IPR ECEEE

Thiru. M. S. Rao
ECE ME IT ME TICA SW

Thiru. M. S. Rao
PRINCIPAL
SRK Institute of Technology
ENIKEPADU, VIJAYAWADA-521 108



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Date: 23.11.2020

Minutes of meeting

The meeting of Intellectual Property Rights cell (IPR) held at 03:30 pm on 19.11.2020

S.No	Name	Department	Designation	Designation in committee
1	Dr. M. Ekambaram Naidu		Principal	Chairman
2	Mr. B.V.S.S. Subba Rao	MBA Dept	Asst. Professor	Coordinator
3	Mrs.A.Radhika,	CSE Dept	Asst. Professor	Member
4	Mrs. P.RatnaBhaskar,	ECE Dept	Asst. Professor	Member
5	Mr.S.Nageswara rao	EEE Dept	Asst. Professor	Member
6	Mrs. E. Usha Sree	CE Dept	Asst. Professor	Member
7	G.DurgaPrasad	Mech Dept	Asst. Professor	Member
8	Mrs. G. Srilakshmi,	IT Dept	Asst. Professor	Member
9	Mr. D.V.V. Bramha Chari,	MCA Dept	Asst. Professor	Member

Meeting Outcomes:

1. The committee discussed the issue of unable to celebrate the WIPO day in April due to the Pandemic COVID-19. The chairman of the committee requested the members to avail the E-resources.
2. Department Seminars are to be conducted by each department as per academic calendar communicated by the college authorities.
3. The Chairman of the committee requested all the department members to contribute more research articles to be published in reputed National and International level.
4. The meeting is concluded with vote of thanks.

Copy to:

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3. Principal, SRKIT.
4. All HODs.
5. All Committee Members.

Subba Rao
COORDINATOR

[Signature]
PRINCIPAL

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Date: 22.02.2021

CIRCULAR

It is hereby informed to all Staff members that, Intellectual Property Rights cell (IPR) meeting is going to be conducted on **24.02.2021**, Wednesday at 3.30pm in the Principal chamber. All the Committee members shall attend without fail.

Agenda:

1. Review on previous meeting
2. About the conducting of seminars.
3. About the conducting of IPR.
4. Intellectual programs.
5. Any other points with the permission of chair.

Copy to:

1. Hon'ble Chairman, SRKIT- for Information
2. Hon'ble Secretary, SRKIT- for Information
3. Principal, SRKIT.
4. All HODs.

5. All Committee Members.

T. S. S. S. S.
COORDINATOR

Handwritten signatures and initials:
- *M. S. S. S.*
- *ESE*
- *CE*
- *ECE, EEE*
- *ME*
- *LCA*
- *IT*
- *Sw*
- *ECP*
- *ME*

Handwritten signature of the Principal
PRINCIPAL

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Date: 26.02.2021

Minutes of meeting

The meeting of Intellectual Property Rights cell (IPR) held at 03:30 pm on 24.02.2021

S.No	Name	Department	Designation	Designation in committee
1	Dr. M. Ekambaram Naidu		Principal	Chairman
2	Mr. B.V.S.S. Subba Rao	MBA Dept	Asst. Professor	Coordinator
3	Mrs.A.Radhika,	CSE Dept	Asst. Professor	Member
4	Mrs. P.RatnaBhaskar,	ECE Dept	Asst. Professor	Member
5	Mr.S.Nageswara rao	EEE Dept	Asst. Professor	Member
6	Mrs. E. Usha Sree	CE Dept	Asst. Professor	Member
7	G.DurgaPrasad	Mech Dept	Asst. Professor	Member
8	Mrs. G. Srilakshmi,	IT Dept	Asst. Professor	Member
9	Mr. D.V.V. Bramha Chari,	MCA Dept	Asst. Professor	Member

Meeting Outcomes:

1. The committee reviewed the possibilities to conduct Seminar / Workshop to create awareness on IP to the students in Online / Offline mode.
2. Department Seminars are to be conducted by each department as per academic calendar communicated by the college authorities.
3. The Chairman of the committee requested all the department members to contribute more research articles to be published in reputed National and International level.
4. The meeting is concluded with vote of thanks.

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3. Principal, SRKIT.
4. All HODs.
5. All Committee Members.

B.V.S.S. Subba Rao
COORDINATOR

M. Ekambaram Naidu
PRINCIPAL

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