



SRK INSTITUTE OF TECHNOLOGY, Enikepadu, Vijayawada 521108
Approved by AICTE, An Autonomous Institute, Affiliated to JNTUK, Kakinada
ISO 9001:2015 Certified Institution, Accredited by NAAC with 'A' Grade

REF No: SRKIT/IQAC/2023-24/CIR-01

Date: 12.6.2023

CIRCULAR

In order to increase the quality of teaching by adopting innovative methods and also capacity building of faculty members to participate in various research related works, it has been decided to constitute an Internal Quality Assurance Cell (IQAC) under the leadership of Dr. S. Sri Gowri, Professor ECE Dept.

The IQAC shall comprise the following faculty members as its members:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD(ECE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management	
4	Dr. T. Satyanarayana	Professor HOD(CE)	Member	
5	Mr.S.Nageswar Rao	Assistant Professor & HOD (EEE)	Member	
6	Dr.P.Kishorekumar	Professor HOD(ME)	Member	
7	Dr. B.AshaLatha	Associate Professor&HOD(CSE)	Member	
8	Mr. G.D.K. Kishore	Assistant Professor & HOD (IT)	Member	
9	Dr. K.Krishna Rao	Professor HOD(S&H)	Member	
10	Dr. B.Krishnaiah	Associate Professor & HOD (MBA)	Member	
11	Mrs.M.Anitha	Assistant Professor & HOD (MCA)	Member	
12	Mr D.V. Subba Rao	COE	Member	
13	Mr. A. Siva Nageswara Rao	Placement Officer	Member	
14	Mr. B.V.S.S SubbaRao	NSS Officer	Member	
15	Mr. Ch.Sarat	PD Incharge	Member	
16	Mr. B.Pratap	Administration Officer	Member	
17	Mr.K.Ashok	Accounts dept	Member	
18	Mr.K.Ramesh Naidu	Head Of Operations, APPLY VOLTS	Industry	
19	Ms.Ch.V.Satya Kiranmai	Student (19X41A0517)	Member	
20	Ms.M.Anitha	Alumni (18X41A0430)	Member	
21	Mr.S.David Raj	Parent	Member	

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The IQAC shall be responsible for the following:

- (a) To enhance the quality of teaching and make the institute one of the best engineering college.
- (b) To encourage students and faculty for various research projects.
- (c) To provide necessary support to the faculty members for their research projects.
- (d) To coordinate with the other external agencies for various academic accreditations.

PRINCIPAL

Copy to:

IQAC Coordinator

All HoDS

Individual Committee Members

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REFNo: SRKIT/IQAC/2023-24/CIR-02

Date:13.06.2023

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 14.06.2023 at 02.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

1. To review and confirm the previous minutes of meeting
2. To review on Extension of Approval of AICTE.
3. To discuss About AQAR.
4. To discuss about academic audit report of 2022-23.
5. To discuss about NBA progress.
6. To discuss ICT tools implementation.
7. To discuss on internships, community based projects.
8. To discuss on industrial tours.
9. To discuss on MoUs.
10. To discuss R&D.

All members of IQAC are requested to attend the meeting.

TO,
All Members of IQAC

Copy to:
Principal.

S. Sri Gowri
CO-ORDINATOR

[Signature]
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REFNo: SRKIT/IQAC/2023-24/MOM-02

Date:15.06.2023

Minutes Of Meeting

The IQAC meeting was held on 14.06.2023 at 02.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD(ECE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management	
4	Dr. T. Satyanarayana	Professor HOD(CE)	Member	
5	Mr.S.Nageswar Rao	Assistant Professor & HOD (EEE)	Member	
6	Dr.P.Kishorekumar	Professor HOD(ME)	Member	
7	Dr. B.AshaLatha	Associate Professor&HOD(CSE)	Member	
8	Mr. G.D.K. Kishore	Assistant Professor & HOD (IT)	Member	
9	Dr. K.Krishna Rao	Professor HOD(S&H)	Member	
10	Dr. B.Krishnaiah	Associate Professor & HOD (MBA)	Member	
11	Mrs.M.Anitha	Assistant Professor & HOD (MCA)	Member	
12	Mr D.V. Subba Rao	COE	Member	
13	Mr. A. Siva Nageswara Rao	Placement Officer	Member	
14	Mr. B.V.S.S SubbaRao	NSS Officer	Member	
15	Mr. Ch.Sarat	PD Incharge	Member	
16	Mr. B.Pratap	Administration Officer	Member	
17	Mr.K.Ashok	Accounts dept	Member	
18	Mr.K.Ramesh Naidu	Head Of Operations, APPLY VOLTS	Industry	
19	Ms.Ch.V.Satya Kiranmai	Student (19X41A0517)	Member	
20	Ms.M.Anitha	Alumni (18X41A0430)	Member	
21	Mr.S.David Raj	Parent	Member	

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Resolutions:

At the outset, the Chairperson welcomed all the present and commenced the meeting. The Chairperson informed that the IQAC has been reconstituted with a larger objective to make the institute one of the best institutes of the country by providing quality education and continuously building the capabilities among the faculty. There after the coordinator called the agenda for the meeting.

- The previous minutes of meeting were unanimously approved and filed.
- The IQAC coordinator briefed about the AICTE extension of approval process for the A.Y 2023-24
- During the meeting the coordinator briefed the AQAR report and all the members reviewed the report.
- During the meeting Academic Audit Report reviewed by all the members.
- During the meeting the NBA files (P files and I files) progress were reviewed.
- During the meeting the members discussed on ICT tools usage and chairperson requested all the hods to monitor the faculty and insist them for ICT tools implementation for the student skills improvement.
- During the meeting all the members discussed on internships, and identified few companies which are offering internships.
- During the meeting the chairperson requested the entire faculty to look into Community Based Projects and to bring a proper awareness among students about its implementation and reviewed the previous CB projects.
- During the meeting the members discussed on industrial tours and identified a few industries or companies in order to send the students.
- During the meeting all the members discussed on functional MoUs and new MoUs to be considered for renewal for the benefit of the student.
- To improve the R&D activities all the faculties are encouraged to publish quality papers in Sci/Scopus/Web of Science journals.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S - Sri Gowri
CO-ORDINATOR

PRINCIPAL

SRK INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA-521 108.

Ref.No: SRKIT/IQAC/2023-24/CIR-03

Date:10. 10. 2023

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 11.10.2023 at 02.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

1. To review and confirm the previous minutes of meeting
2. To discuss on MoUs.
3. To discuss about NIRF.
4. To discuss on OBE.
5. To discuss about the NBA work progress.
6. To discuss on research and innovation.

All members of IQAC are requested to attend the meeting.

S. Sri Gowri
CO-ORDINATOR

TO,

All Members of IQAC

Copy to:
Hon'ble Chairman
Principal.


PRINCIPAL
SRK INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA-521 108

Ref. No: SRKIT/IQAC/2023-24/MOM-03

Date: 12.10.2023

Minutes of Meeting

The IQAC meeting was held on 11.10.2023 at 02.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD(ECE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management	
4	Dr. T. Satyanarayana	Professor HOD(CE)	Member	
5	Mr.S. Nageswar Rao	Assistant Professor & HOD (EEE)	Member	
6	Dr.P. Kishorekumar	Professor HOD(ME)	Member	
7	Dr. B. Ashal atha	Associate Professor & HOD(CSE)	Member	
8	Dr. G.D.K. Kishore	Assistant Professor & HOD (IT)	Member	
9	Dr. K.Krishna Rao	Professor HOD(S&H)	Member	
10	Dr. B.Krishnaiah	Associate Professor & HOD (MBA)	Member	
11	Mrs.M.Anitha	Assistant Professor & HOD (MCA)	Member	
12	Mr D.V. Subba Rao	OIE (CoT)	Member	
13	Mr. A. Siva Nageswara Rao	Placement Officer	Member	
14	Mr. B.V.S.S SubbaRao	NSS Officer	Member	
15	Mr. Ch.Sarat	PD Incharge	Member	
16	Mr. B.Pratap	Administration Officer	Member	
17	Mr.K.Ashok	Accounts dept	Member	
18	Mr.K.Ramesh Naidu	Head Of Operations, APPLY VOLTS	Industry	
19	Ms.Ch.V.Satya Kiranmai	Student (19X41A0517)	Member	
20	Ms.M.Anitha	Alumni (18X41A0430)	Member	
21	Mr.S.David Raj	Parent	Member	

Resolutions:

At the outset, the Chairperson welcomed all the present and commenced the meeting. The Chairperson informed that the IQAC has been reconstituted with a larger objective to make the institute as one of the best institute of the country by providing quality education and continuously building the capabilities among the faculty. There after the coordinator called the agenda for the meeting.

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- The previous minutes of meeting were unanimously approved and filed.
- During the meeting the members discussed on new MoUs and functional MoUs and took approval from the chairperson on renewal of existing functional MoUs for the improvement of students technical skills.
- During the meeting the chairperson requested all the members to look into the measures which improves NIRF ranking and congratulated IQAC for NIRF participation.
- During the meeting all the members discussed on object based education and its implementation and the chairperson requested to organize some orientation on NBA filing.
- During the meeting all the members discussed on NBA, and identified few faculties as coordinators for criteria work.
- In order to develop innovation ecosystem in the institute and to promote research in the institute all the members and chairperson suggested to invite alumni to conduct programs on star ups entrepreneur ship, hackathons and ideathon etc.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR


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Ref No:SRKIT/IQAC/2023-24/CIR-05

Date:09.05.2024

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 10.05.2024 at 02.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

1. To review and confirm the previous minutes of meeting
2. To discuss BOS meetings.
3. To discuss NBA Report
4. To discuss AQAR
5. To discuss ISO audit.
6. To discuss on involvement of stakeholders
7. To discuss the group health insurance.

All members of IQAC are requested to attend the meeting.

S. Sri Gani
CO-ORDINATOR

TO,

All Members of IQAC

Copy to:
Hon'ble Chairman
Principal.

A handwritten signature in green ink, appearing to read 'S. Sri Gani', written over a blue circular stamp.

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SRK INSTITUTE OF TECHNOLOGY
VIJAYAWADA

Ref No: SRKIT/IQAC/2023-24/MOM-04

Date:11.05.2024

Minutes of Meeting

The IQAC meeting was held on 10.05.2024 at 02.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD(ECE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management	
4	Dr. T. Satyanarayana	Professor HOD(CE)	Member	
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6	Dr.P.Kishorekumar	Professor HOD(ME)	Member	
7	Dr. B.AshaLatha	Associate Professor&HOD(CSE)	Member	
8	Dr. G.D.K. Kishore	Assistant Professor & HOD (IT)	Member	
9	Dr. K.Krishna Rao	Professor HOD(S&H)	Member	
10	Dr. B.Krishnaiah	Associate Professor & HOD (MBA)	Member	
11	Mrs.M.Anitha	Assistant Professor & HOD (MCA)	Member	
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18	Mr.K.Ramesh Naidu	Head Of Operations, APPLY VOLIS	Industry	
19	Ms.Ch.V.Satya Kiranmai	Student (19X41A0517)	Member	
20	Ms.M.Anitha	Alumni (18X41A0430)	Member	
21	Mr.S.David Raj	Parent	Member	

Resolutions:

At the outset, the Chairperson welcomed all the present and commenced the meeting. There after the coordinator called the agenda for the meeting.

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- The previous minutes of meeting were unanimously approved and filed.
- The faculty prepared the course structures for BOS meetings.
- During the meeting all the members and the chairperson verified the all list of programs for NBA report verification.
- During the meeting the chairperson verified the files related to autonomous inspection and respective file were checked.
- The faculty prepared the course structures for BOS meetings.
- During the meeting methodologies were discussed which improve the involvement of stakeholders like newsletters, magazines.
- All the ISO files are verified for ISO audit.
- IQAC suggested group health insurance for the employees.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR

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