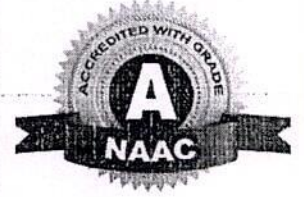




SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada - 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)



SYLLABUS FOR LANGUAGE AND COMMUNICATION SKILLS

COURSE OBJECTIVE : 1. To develop the ability to convey the information effectively
2. The students will acquire necessary listening skills in order to follow and comprehend discourse such as lectures, conversations interviews and discussions.

S.NO	Topics
1	JAM, Hypothetical situations
2	Oral presentation skills, Public speaking
3	Non verbal communication, Telephone Etiquettes
4	Role place, Group Discussion, Interview skills

EXPECTED OUTCOMES:

1. Use language fluently, accurately and appropriately in debates and group Discussion
2. Use their skills of listening comprehension to communicate effectively in cross-cultural contexts
3. Learn and use new vocabulary
4. Write Resume, Project reports and reviews.

Dr. Manjeyi
COORDINATOR

Dr. S. R. K.
HOD

PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA.

Dr. S. R. K.



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada 521108
Department of Science and Humanities
Accredited by NAAC with "A" Grade
FACULTY INDIVIDUAL TIME TABLE

SRKIT / S&H / 10.2

Academic Year: 2021-22

Semester: II

w.e.f: 18-04-2022

Faculty Name: Dr.G.Maithreyi

Language and Communication Skills.

Time	9:00-9:50	9:50-10:40	10:40-11:30	5 Min	11:35-12:25	12:25-01:15	01:15-02:00	2:00-2:55	2:55-3:50	5 Min	03:55-04:50			
Code	1	2	3	BREAK	4	5	LUNCH	6	7	BREAK	8			
NAME														
DEPARTMENT						CSE-B								ECE-A
UNIVERSITY			CSE-A								CSD			
INSTITUTE		CSE-A									CSE-B			ECE-A
TITLE											CSD			
									Counseling					

G. Maithreyi

I/c:

PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA.

Attendance Register

Subject: Language and Communication Skills.

Sl. No.	Register No.	Name of Student	Month and Date										
			21/4			22/4			28/4				
			Cumulative No. of Lecturers	1	2	3	4	5	6	7	8		
			Initials			g	g	g	g	g	g		
1	21X41A0501	Abdul Zaheer	A	A	A				1	2	3		
2	502	Ajjarapu Sowmya	1	2	A				A	A	3		
3	503	Allada Himasai Naga Jyothi	1	2	A				3	4	5		
4	504	A. Gayathri	A	1	2				3	4	5		
5	505	A. Mahesh Babu	1	2	A				3	4	5		
6	506	B. Venkata Prasad	1	2	3				4	5	6		
7	507	B. Harish Nayak	1	2	A				A	A	3		
8	508	Ch. Jahnabi	A	1	A				A	A	2		
9	509	Ch. Ashok Prahlade	A	A	A				1	2	A		
10	510	Ch. Hara Sri	1	2	3				A	A	A		
11	511	Ch. V. N. L. S. Himasri	1	2	A				3	4	5		
12	512	D. Durga Prasad	1	2	A				3	A	4		
13	513	D. Rakesh	1	2	3				4	5	6		
14	514	D. Manisha	A	A	1				2	3	4		
15	515	D. Kumara Priya	A	A	1				2	3	4		
16	516	G. Rakesh	A	A	A				1	A	2		
17	517	G. Tejaswi	1	2	3				4	5	6		
18	518	G. Geetesh	A	1	A				A	2	3		
19	519	Harika Mekala	1	A	2				3	4	5		
20	520	J. V. Vishal	1	A	A				2	3	4		
21	521	J. Mahitha	1	2	3				4	5	6		
22	522	K. Mahesh Babu	A	A	A				1	2	3		
23	523	K. Mohana Preethi	1	2	3				A	4	5		
24	524	K. Jyothika	A	A	A				A	A	A		
25	525	k. Venkata Yaswanth	A	A	1				2	3	4		

(Signature)

PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA.

Year 2021-22 Academic Session

Branch : CSE-A

2/b	3/b	25/b							
7	8	9							
8	8	8							
4	5	6							
A	4	A							
6	7	8							
6	7	8							
A	6	7							
7	8	9							
4	5	6							
3	4	5							
A	3	4							
A	4	5							
6	7	8							
5	6	7							
7	8	9							
5	6	7							
5	6	7							
3	4	5							
7	8	A							
4	5	6							
A	6	A							
5	6	7							
7	8	9							
4	5	6							
6	7	A							
A	1	2							
5	6	7							

INTERNAL MARKS				Best Mid(20)	Total Marks (25)	Remarks
MID - II						
Av.	Sub.	Obj.	Av.			


 PRINCIPAL
 S.R.K. INSTITUTE OF TECHNOLOGY
 ENIKEPADU, VIJAYAWADA.

Attendance Register

Subject: Language and Communication Skills.

Sl. No.	Register No.	Name of Student	Month and Date											
			Cumulative No. of Lecturers			12/5			13/5					
			1	2	3	4	5	6	7	8	9			
Initials			Q	Q	Q	Q	Q	Q						
26	526	K. Nandini	A	A	1				2	3	4			
27	527	M. Kavya	A	A	1				2	3	4			
28	528	M. Samvidya	A	A	1				2	3	4			
29	529	M. Tulasi	A	A	1				2	3	4			
30	530	M. Bhagya Raju	A	A	A				1	2	A			
31	531	M. Charishma	1	2	A				3	4	5			
32	532	M. Johnson	A	A	A				1	2	3			
33	533	M. Kowshik	1	A	A				2	3	4			
34	534	M. Sowmya	A	A	1				2	3	4			
35	535	M. Krishna Reddy	A	A	1				A	A	A			
36	536	M. Lakshmi Narasimha	A	1	A				2	3	4			
37	537	N. Rashmika	1	2	A				A	A	3			
38	538	N. Jaisanth	1	2	3				4	5	6			
39	539	N. Karthik	A	1	2				3	4	5			
40	540	P. Krishna Naga Nikhitha	A	A	1				2	3	4			
41	541	P. Jaya Sandeep	A	1	A				A	A	A			
42	542	P. Poojitha	A	A	1				A	2	3			
43	543	P. Nikitha	1	A	A				2	3	4			
44	544	P. Jahnvi	1	2	A				3	4	5			
45	545	P. Uday Sai Satya Prabha	A	A	1				2	3	4			
46	546	P. Kalyan	1	2	3				4	A	5			
47	547	P. Pavani	1	2	3				4	A	5			
48	548	P. Srinivas	A	1	A				2	3	A			
49	549	P. Harshavardhan	1	2	3				A	4	5			
50	550	R. Naga Sowmya Priya	A	A	1				2	3	4			

(Signature)

PRINCIPAL
A.K. INSTITUTE OF TECHNOLOGY
NIKEPADU, VIJAYAWADA.

Attendance Register

Subject: Language and Communication Skills.

Sl. No.	Register No.	Name of Student	Month and Date							
			21/4	22/4	28/4	12/5	13/5	19/5		
			Cumulative No. of Lecturers	1	2	3	4	5	6	
			Initials	Q	Q	Q	Q	Q	Q	
51	551	R. Yagnika	A	A	1		2	3	4	
52	552	Shaik Laahira	1	2	3		4	5	6	
53	553	Shaik Maethan Vali	A	A	A		1	2	3	
54	554	Shaik Mohd. Abid Bilal ^{Khaja}	1	2	3		4	5	6	
55	555	Shaik Sabeena	1	2	A		3	4	5	
56	556	S. Vasu Babu	1	2	A		3	4	A	
57	557	T. Lavanya	1	A	2		3	4	5	
58	558	Tejaswini Kilaru	1	2	3		4	5	6	
59	559	T. Maneesha	A	A	1		A	A	2	
60	560	V. Venkata Sai Teja	1	2	3		4	5	6	
61	561	V. Dharani	1	2	A		A	3	4	
62	562	V. Praneeth	1	2	3		4	A	5	
63	563	S. Sandeep	A	A	A		A	A	A	
64	564	Y. Swathi Priya	1	2	3		4	5	6	
15										
16										
17										
18										
19										
20										
21										
22										
23										
24										
25										

(Signature)

PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY
ENKEPADU, VIJAYAWADA.

PROGRAMME OF INSTRUCTION ACCORDING TO TIME TABLE

I Year II Semester B.Tech Course CSE-A Branch LCS Subject

Theory
Drawing
Practical

Name of Teacher (s) 1. Dr. G. Maithraji

2. Academic Year 2021-22

Sl. No.	Periods			Topic Covered	Sl. No.	Periods			Topic Covered
	Day	Time	Date			Day	Time	Date	
(1)	(2)	(3)	(4)	(5)	(1)	(2)	(3)	(4)	(5)
1	THU	11:35-12:25	21-4-22	JAM (Just A Minute)	21				
2	FRI	10:40-11:30	22-4-22	Hypothetical situations / Profiles.	22				
3	THU	11:35-12:25	28-4-22	Oral Presentation skills.	23				
4	THU	10:40-11:30	12-5-22	Public Speaking	24				
5	FRI	10:40-11:30	13-5-22	Non Verbal Communication	25				
6	THU	11:35-12:25	19-5-22	Telephone Etiquette	26				
7	THU	11:35-12:25	2-6-22	Role Plays	27				
8	THU	11:35-12:25	23-6-22	Group Discussions.	28				
9	SAT	11:35-12:25	25-6-22	Interview skills.	29				
10					30				
11					31				
12					32				
13					33				
14					34				
15					35				
16					36				
17					37				
18					38				
19					39				
20					40				

PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY
KAPAZU, VIJAYAWADA.

Attendance Register

Subject: Language and Communication Skills.

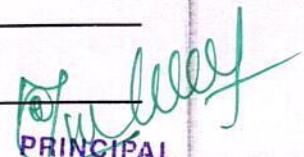
Sl. No.	Register No.	Name of Student	Month and Date			12/5	17/5	19/5		
			Cumulative No. of Lecturers			4	5	6		
			1	2	3	4	5	6		
Initials			A	A	A	A	A	A		
1	21X41A0565	Ashish Reddy gurvala	A	A	A	A	A	1		
2	566	B. Venu	1	2	3	4	5	6		
3	567	B. Murali Karthik	1	A	A	A	2	3		
4	568	K. Poojitha	1	A	2	3	4	A		
5	569	B. Bhavani	A	A	1	2	A	A		
6	570	B. Prathyusha Bai	A	A	1	2	3	A		
7	571	B. Deepika	A	A	A	A	A	A		
8	572	B. Vamsi Krishna	A	A	A	1	2	3		
9	573	B. Sri Pavani	1	2	3	4	A	5		
10	574	Ch. Satya Sri	A	A	1	2	3	A		
11	575	Ch. Devi Sri Harshitha	A	1	A	2	3	A		
12	576	Ch. Mounika	A	A	1	2	A	3		
13	577	D. Lasya	1	2	3	4	5	A		
14	578	D. Sai Swetha	A	1	2	A	A	A		
15	579	D. Ajay Babu	A	A	A	A	A	A		
16	580	E. Vanitha Sri	A	1	A	2	3	A		
17	581	E. Bala Bharath	A	A	1	A	2	A		
18	582	G. Gayatri Sowmya	1	A	2	3	4	A		
19	583	G. Ajay Kumar	1	A	A	A	A	A		
20	584	G. Phanindra	1	A	A	2	3	4		
21	585	G. Hari Narayana	A	1	2	A	3	4		
22	586	G. Venkatesh	A	A	A	A	1	A		
23	587	G. Visweswara Sujitha Kumari	A	A	1	2	A	A		
24	588	G. Bhargav	A	A	A	A	1	A		
25	589	J. Divya Sree	1	2	A	3	4	5		

Principal

S.R.K. INSTITUTE OF TECHNOLOGY
V. VIJAYAWADA

2/6	21/6	27/6					
7	8	9					
<u>9</u>	<u>8</u>	<u>9</u>					
A	2	3					
7	8	9					
4	5	6					
A	5	6					
3	4	A					
4	5	6					
A	1	A					
A	4	5					
A	6	7					
4	5	6					
A	4	5					
4	5	6					
6	7	8					
A	3	4					
A	1	A					
A	4	5					
A	3	4					
A	5	6					
A	2	A					
5	6	7					
5	6	7					
2	3	4					
A	3	A					
2	3	4					
2	3	4					
2	3	4					
2	3	4					

INTERNAL MARKS				Best Mid(20)	Total Marks (25)	Remarks
MID - II						
Av.	Sub.	Obj.	Av.			


 PRINCIPAL
 S.P.K. INSTITUTE OF TECHNOLOGY
 ENIKEPADU, VIJAYAWADA.

Attendance Register

Subject: Language and Communication skills

S N	Sl. No.	Register No.	Name of Student	Month and Date						
				20/11/14	21/11/14	28/11/14	12/12/14	17/12/14	19/12/14	
				Cumulative No. of Lecturers	1	2	3	4	5	6
				Initials	1	2	3	4	5	6
1	26	590	Jaya Sree N.	A	1	A		2	3	A
2	27	591	J. Dhaneeswari	1	2	3		4	5	6
3	28	592	J. Swathi	A	1	2		A	3	4
4	29	593	K. chaitra sri	A	1	2		A	3	A
5	30	594	Kr Poojitha	1	A	2		A	3	A
6	31	595	K. Sandeep	1	2	3		A	4	A
7	32	596	k. Varshitha	1	2	3		4	5	A
8	33	597	K. Hepsiba	A	1	A		A	2	3
9	34	598	k. Eswar	A	1	A		A	A	A
10	35	599	k. Pravallika	1	2	A		3	4	5
11	36	5A0	V. Sunil Kumar	1	A	A		2	A	3
12	37	5A1	k. Sneha	A	1	2		A	3	4
13	38	5A2	M. Gowardhan Durga	A	A	A		A	A	1
14	39	5A3	M. Manvanth	A	A	A		A	1	A
15	40	5A4	M. Surya Teja	A	1	A		2	A	A
16	41	5A5	M. Divika	A	A	A		A	1	A
17	42	5A6	M. Anil	A	A	A		A	1	2
18	43	5A7	M. Veela Maheswar Reddy	A	1	2		A	3	A
19	44	5A8	M. Sai Manikanta	A	A	A		A	1	A
20	45	5A9	N. chintana Sharon gold	1	2	3		4	5	6
21	46	5B0	M. Sri Manikanta	1	A	A		A	2	A
22	47	5B1	P. Rejoice Abhishek	A	1	A		A	A	A
23	48	5B2	P. Hima Hasi Sowjanya	A	1	2		3	4	A
24	49	5B3	P. Jaewanth	1	A	2		3	4	5
25	50	5B4	P. kavya	A	1	A		2	3	A

[Signature]

PRINCIPAL
S.K.A. INSTITUTE OF TECHNOLOGY
ENHANCING YOUR FUTURE

Branch : CSE-B.

2/6	2/6	2/6					
7	8	9					
8	8	8					
4	5	6					
7	8	9					
A	5	6					
4	5	6					
A	4	5					
5	6	A					
A	6	7					
4	5	6					
A	2	A					
A	6	A					
4	5	6					
5	6	7					
A	2	B					
2	3	4					
A	3	4					
A	2	B					
3	4	B					
4	5	6					
A	2	3					
A	7	8					
3	4	B					
A	2	B					
5	6	7					
6	7	B					
4	5	B					

INTERNAL MARKS				Best Mid(20)	Total Marks (25)	R
MID - II			Av.			
Av.	Sub.	Obj.	Av.			

PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA.

Attendance Register

Subject : Language and Communication Skills

Sl. No.	Sl. No.	Sl. No.	Register No.	Name of Student	Month and Date			12/5	17/5	19/5
					20/4	21/4	28/4	4	5	6
					Cumulative No. of Lecturers	1	2	3		
					Initials					
1	26	51	5B5	P. Sowmya	A	A	A	A	1	A
2	27	52	5B6	P. Ravi Teja	1	2	3	A	4	5
3	28	53	5B7	P. Vishnu Priya	A	1	2	3	4	A
4	29	54	5B8	P. Mythili	A	A	1	A	A	A
5	30	55	5B9	S. Teja Sanjana	1	2	3	A	4	5
6	31	56	5C0	Shaik Adnan Haran	1	A	2	3	4	A
7	32	57	5C1	Shaik Sameena	1	A	A	2	A	3
8	33	58	5C2	Shaik Shamsoon	A	A	A	A	A	A
9	34	59	5C3	M. Mani Sekhar	A	A	A	A	1	A
10	35	60	5C4	T. Jaya Hasanadh	1	2	3	4	5	6
11	36	61	5C5	T. Tabasum	A	1	2	A	A	A
12	37	62	5C6	T. Sai Sree	A	A	A	1	2	A
13	38	63	5C7	Lakshmi Bharath Kumar V.	A	A	A	A	1	A
14	39	64	5C8	A. Santosh Kumar	A	A	A	A	A	A
15	40	65	5C9	P. Vigneeh	1	A	2	A	3	A
16	41									
17	42									
18	43									
19	44									
20	45									
21	46									
22	47									
23	48									
24	49									
25	50									

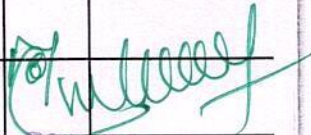
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PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VJAYAWADA.

Branch : CSE-A

21/6	21/6	25/6					
7	8	9					
8	8	8					
2	3	4					
6	7	A					
5	6	7					
2	3	4					
6	7	A					
5	6	7					
4	5	A					
1	2	A					
2	3	4					
A	7	8					
A	3	A					
3	4	A					
A	2	A					
A	1	A					
4	5	A					

INTERNAL MARKS				Best Mid(20)	Total Marks (25)	Remarks
MID - II			Av.			
Av.	Sub.	Obj.	Av.			

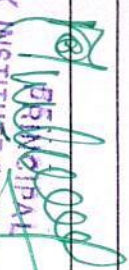

 PRINCIPAL
 S.F.K. INSTITUTE OF TECHNOLOGY

PROGRAMME OF INSTRUCTION ACCORDING TO TIME TABLE AND ALMANAC

Name of Teacher (s) **1. Dr. J. Mathew** **2. Dr. J. Mathew** **Practical**
 I Year II Semester **B.Tech** Course **CSE-B** Language and communication Skills
 Academic Year **2021-22.**

Sl. No.	Periods			Topic Covered	Sl. No.	Periods			Topic Covered
	Day	Time	Date			Day	Time	Date	
(1)	(2)	(3)	(4)	(5)	(1)	(2)	(3)	(4)	(5)
1	WED	11:35-12:25	20-4-22	JAM (Just A Minute)	21				
2	THU	2:00-2:55	21-4-22	Hypothetical situations / Propleds	22				
3	THU	2:00-2:55	28-4-22	Oral Presentation skills.	23				
4	TUE	1:35-12:25	12-5-22	Public speaking	24				
5	FRI	2:00-2:55	17-5-22	Non Verbal Communication	25				
6	THU	2:00-2:55	19-5-22	Telephone Etiquette	26				
7	THU	2:00-2:55	2-6-22	Role plays	27				
8	TUE	1:35-12:25	21-6-22	Group Discussions.	28				
9	SAT.	11:35-12:25	25-6-22	Interview skills.	29				
10					30				
11					31				
12					32				
13					33				
14					34				
15					35				
16					36				
17					37				
18					38				
19					39				
20					40				

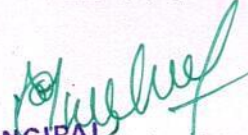
PROGRAMME OF INSTRUCTION ACCORDING TO TIME TABLE AND ALMANAC


S.R.K. INSTITUTE OF TECHNOLOGY
 ENIKEPADU, VIJAYAWADA.

Attendance Register

Subject: Language and Communication Skills.

Sl. No.	Register No.	Name of Student	Month and Date		20/4	21/4	12/5	12/5	17/5	19/5	21/5	2/6
			Cumulative No. of Lecturers		1	2	3	4	5	6	7	
			Initials		G	G	G	G	G	G	G	
1	21X4/A0401	A. Manikanta Swamy	1	A	2	A	A	3	4			5
2	402	A. Nanda Krishna	1	A	2	A	A	3	4			5
3	403	N. Sundar Rao	A	A	A	A	A	1	2			A
4	404	B. Vinay Rohit	A	1	2	A	A	3	4			5
5	405	B. Sathwika	A	A	1	2	A	3	4			A
6	406	B. Praranna Kumar	A	A	A	A	A	1	2			A
7	407	B. Poornesh	A	A	A	A	1	2	A			3
8	408	D. Venkata Praveen	A	1	2	A	3	4	5			6
9	409	Ch. Balaji	1	A	2	3	4	5	6			7
10	410	Ch. Sai Kumar	1	2	3	4	A	5	6			7
11	411	Ch. Bhavanarayana	A	A	A	A	A	1	2			3
12	412	D. Leela Karthik Suresh	A	A	1	A	A	2	3			4
13	413	D. Bhaskar Rao	1	A	2	A	A	A	A			3
14	414	D. Venkata Gopi	1	2	A	A	A	3	A			4
15	415	D. Ravi Teja	A	1	2	3	A	4	5			A
16	416	E. Ranya Sri	A	A	A	A	A	1	A			2
17	417	G. Naga Poojitha	A	A	A	A	A	1	A			A
18	418	G. Krishna Veni Akshitha	A	A	1	A	A	2	3			4
19	419	G. Sri Madhavi	1	2	3	A	A	4	5			
20	420	G. Ajith	A	A	A	A	A	A	A			
21	421	G. N. V. S. Janardhan S. Reddy	A	A	A	A	A	1	2			
22	422	G. Manasa	A	1	2	3	4	5	6			7
23	423	G. Vamsi	A	A	A	A	A	1	A			A
24	424	J. Bhargav	A	A	A	A	A	1	2			A


 PRINCIPAL
 S.F.K. INSTITUTE OF TECHNOLOGY
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2/6	21/6	21/6	28/6					
8	9	10	11					
8	9	8	9					
A	6	8	8					
7	8	9	A					
3	4	5	A					
2	3	A	A					
3	4	5	6					
3	4	A	5					
4	5	6	A					
5	6	7	8					
7	8	9	10					
A	6	7	8					
3	4	5	6					
6	7	A	8					
A	4	A	5					
3	4	5	A					
5	6	7	8					
A	3	4	5					
A	6	A	A					
4	5	A	6					
A	2	3	A					
2	3	A	A					
7	8	9	10					
6	7	A	8					
7	8	A	9					
A	7	8	9					
3	4	A	5					

2 A


MID - II				Best	Mid(20)	Total Marks (25)	Rem
Av.	Sub.	Obj.	Av.				

(Signature)
 PRINCIPAL
 S.R.K. INSTITUTE OF TECHNOLOGY
 ENIKEPADU, VIJAYAWADA.

Attendance Register

Subject: Language and Communication Skills.

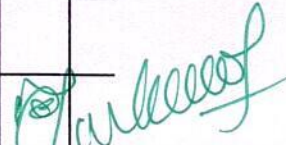
Sl. No.	Register No.	Name of Student	Month and Date		20/12/14	21/12/14	2/1/15	12/1/15	17/1/15	19/1/15	21/1/15
			Cumulative No. of Lecturers		1	2	3	4	5	6	7
			Initials		Q	Q	Q	Q	Q	Q	Q
26	21X41A0426	K. Yugandhar	1	2	3	A	A	4	5		
27	427	K. Chakra Vardhan	1	2	3	4	5	6	A		
28	428	K. Nikhila Sri	A	A	A	A	1	2	A		
29	429	K. Sai Nikhil	A	1	A	A	A	A	A		
30	430	K. Ram Mohan	A	A	A	A	A	1	2		
31	431	K. Kavga	A	A	A	A	A	1	2		
32	432	K. Ravi Sankar	A	A	1	2	A	3	A		
33	433	K. Paul David Raju	A	A	1	2	A	3	4		
34	434	L. Usha Kumari	A	1	2	3	4	5	6		
35	435	M. Chanti	A	A	1	2	3	4	5		
36	436	M. Sanjay	1	A	2	A	A	A	A		
37	437	M. Meendhula	1	A	2	3	A	4	5		
38	438	Md. Ismatulla Khan	A	A	1	A	A	2	3		
39	439	Md. Reena	1	A	A	A	A	2	A		
40	440	M. Anjali	1	2	A	3	A	4	A		
41	441	M. Subba Reddy	A	A	A	A	A	1	2		
42	442	M. Chandu Harini	1	A	2	3	A	4	5		
43	443	N. Uday Pavan	A	A	1	2	A	3	A		
44	444	N. Uday Sankar	A	1	A	A	A	A	A		
45	445	N. Tulasi Rao	A	A	A	A	A	1	A		
46	446	PVND SAI Sivaram	1	2	3	4	A	5			
47	447	P. Keerthana	1	2	3	A					
48	448	P. Geetha Rani	1	2	3	4	5	6	A		
49	449	P. Venkata Naga S. Suresha	1	A	2	3	4	5	6		


PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY
ENKEPADI, VIJAYAWADA.

Attendance Register

Subject : Language and Communication Skills.

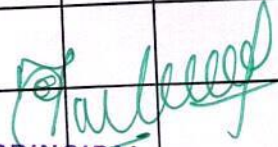
Sl. No.	Register No.	Name of Student	Month and Date		12/15	12/15	19/15	19/15	21/15
			Cumulative No. of Lecturers						
			Initials						
51	21X41A01/51	P. Revanth Varma	A	1	A	A	A	A	
52	452	P. Durga Prasad	A	A	1	A	A	2	
53	453	P. Venkata Swamy	1	2	3	A	A	A	
54	454	R. John Wesley	A	1	2	3	A	A	
55	455	Shaik Fazulu	1	2	A	A	3	4	
56	456	Shaik Nagul Meera	A	1	A	A	A	2	
57	457	S. Keishma Vamsi	A	A	1	2	A	3	
58	458	Syed Bilal	1	2	3	4	5	6	
59	459	T. Harshitha	1	A	A	A	A	2	
60	460	Tagore Viswanath S.	A	1	A	A	A	2	
61	461	V. Durga Bhavani	A	A	1	2	3	4	
62	462	V. Sadhika	1	2	3	4	5	6	
63	463	Y. Vagdevi	A	A	A	A	A	1	
64	464	Y. Bhargavi	A	A	1	2	A	3	


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Branch: ECE-A

2/6	2/6	2/6	25/6					
8	9	10	11					
8	8	8	8					
A	2	A	A					
A	2	A	A					
5	6	7	8					
5	6	A	7					
6	7	A	8					
A	3	A	A					
A	4	5	6					
7	8	9	10					
A	5	A	6					
A	4	5	6					
A	6	A	7					
8	9	10	11					
3	4	A	5					
4	5	6	7					

INTERNAL MARKS				Best Mid(20)	Total Marks (25)	Remarks
MID - II						
Av.	Sub.	Obj.	Av.			


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 ENIKERADU, VIJAYAWADA

PROGRAMME OF INSTRUCTION ACCORDING TO TIME TABLE AND ALMANAC

Name of Teacher (s) 1. I Year II Semester B.Tech Course ECE-A Language and Communication Skills.
 2. G. Maithreyi

Academic Year 2021-22 Practical

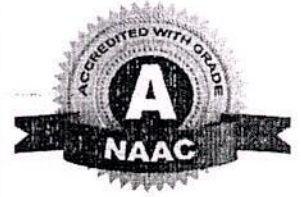
Sl. No.	Periods			Topic Covered	Sl. No.	Periods			Topic Covered
	Day	Time	Date			Day	Time	Date	
(1)	(2)	(3)	(4)	(5)	(1)	(2)	(3)	(4)	(5)
1	WED	12.25-1.15	20-4-22	JAM (Just A Minute)	21				
2	THU	3.50-4.50	21-4-22	Hypothetical situations/ Profiles	22				
3	THU	3.50-4.50	12-5-22	Oral Presentation Skills.	23				
4	THU	3.50-4.50	12-5-22	Public Speaking	24				
5	TUE	3.50-4.50	17-5-22	Non Verbal Communication	25				
6	THU	3.50-4.50	19-5-22	Telephone Etiquette	26				
7	FRI	12.25-1.15	21-5-22	Role Plays	27				
8	TUE	3.50-4.50	2-6-22	Group Discussions	28				
9	TUE	3.50-4.50	21-6-22	Interview skills.	29				
10	WED	12.25-1.15	22-6-22	Role Plays.	30				
11	TUE	3.45-4.30	28-6-22	Group Discussions - Practice.	31				
12					32				
13					33				
14					34				
15					35				
16					36				
17					37				
18					38				
19					39				
20					40				

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Enikepadu, Vijayawada - 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)



Date: 27-06-2022

REPORT

Name of the Program : LANGUAGE AND COMMUNICATION SKILLS
Date : 18-04-2022 to 25-06-2022
Timings : 09.00 AM to 04.10 PM
Resource Person : Dr.G.MAITHREYI, Associate. Professor
Contact Details : 9885721592
No of Participants : 193

Topics Coverd :

1. JAM, Hypothetical situations
2. Oral presentation skills, Public speaking
3. Non verbal communication, Telephone Etiquettes
4. Role place, Group Discussion, Interview skills

S.R.K Institute of Technology Provides the ability to creatively solve problems is key in any profession, engineering is no different. When problems arise and the most obvious solution isn't possible it's crucial to be able to solve the task in front of you in whatever way you can.

The program received good response and students benefitted immensely from it. The outcome of the program was achieved because many students were able to attend placement drives with confidence.

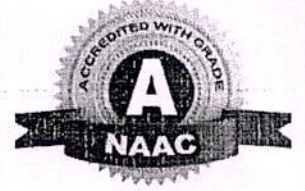
G. Maithreyi
COORDINATOR

I/c
Abhishek
HOD

Abhishek
PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA.



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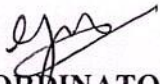
SYLLABUS FOR LANGUAGE AND COMMUNICATION SKILLS

COURSE OBJECTIVE : 1. To develop the ability to convey the information effectively
2. The students will acquire necessary listening skills in order to follow and comprehend discourse such as lectures, conversations interviews and discussions.


S.NO	Topics
1	Introduction to Communication-self introduction
2	letter writing and Report writing
3	Group Discussion, Video Conferencing
4	Personality built- up, Interpersonal Skills and Resume writing

EXPECTED OUTCOMES :

- 1.Use language fluently, accurately and appropriately in debates and group Discussion
- 2.Use their skills of listening comprehension to communicate effectively in cross-cultural contexts
- 3.Learn and use new vocabulary
- 4.write Resume ,Project reports and reviews.


COORDINATOR


HOD


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SRK INSTITUTE OF TECHNOLOGY
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Department of Science and Humanities
Accredited by NAAC with "A" Grade
CLASS TIME TABLE

SRKIT / S&H / 10.1

Academic Year: 2021-22

Class: IT Semester: II

w.e.f: 18-04-2022

Section I											
Time	9:00-9:50	9:50-10:40	10:40-11:30	5 Min	11:35-12:25	12:25-01:15	01:15-02:00	2:00-2:55	2:55-3:50	5 Min	03:55-04:50
Period	1	2	3	BREAK	4	5	LUNCH	6	7	BREAK	8
MON	PP	AC	ES		DS	CO		M-II			SPORTS
TU	PP	CO	M-II		AC	DS		---AC LAB---			AC
WED	---PP LAB---				CO	M-II		AC	PP		
THU	PP	M-II	SS		ES	DS		AC	M-II		DS
FRI	PP	---DS LAB---			DS	COU		M-II	AC		CO
SAT	PP	CO	YOGA / M-II		AC	DS		SS			

S.No.	Name of the Subject	Name of the Faculty
1	Mathematics-II (R201201)	Mr.Basava Raju
2	Applied Chemistry (R201215)	Dr.T.V.Nagalakshmi
3	Computer Organization (R201216)	Ms.V. Lalitha
	Data Structures (R201218)	Ms.Akhila
	Python Programming (R201225)	Ms. P.Sai Charitha
6	Environmental Science (R201228)	Ms.G.L.Sarvani
7	Applied Chemistry Laboratory (R201239)	Dr.T.V.Nagalakshmi/ Dr.B.Sowjanya
8	Data Structures Laboratory (R201241)	Ms.Akhila
9	Python Programming Laboratory (R201250)	Ms. P.Sai Charitha
10	Soft Skills	Ms. N.Gayathri
11	Yoga	Mr. Yellamanda Vusa

HoD 18/4/22

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 P.A.



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada 521108
Department of Science and Humanities
Accredited by NAAC with "A" Grade
CLASS TIME TABLE

SRKIT / S&H / 10.1

Academic Year: 2021-22

Class: CE

Semester: II

w.e.f: 18-04-2022

Section I

Time	9:00-9:50	9:50-10:40	10:40-11:30	5 Min	11:35-12:25	12:25-01:15	01:15-02:00	2:00-2:55	2:55-3:50	5 Min	03:55-04:50
Period	1	2	3	BREAK	4	5	LUNCH	6	7	BREAK	8
MON	PPSC	EC	ES		BMCT	EM		M-II			SPORTS
TUE	BMCT	EM	M-II		EC	PPSC		----EC LAB--			EC
WED	----BPCABD LAB----				EM			M-II	EC		PPSC
THU	PPSC	M-II	SS		ES	BMCT		EC	M-II		BMCT
FRI	BMCT	----PPSC LAB----			PPSC	COU		M-II	EC		EM
SAT	PPSC	EM	YOGA / M-II		EC			PPSC	BMCT		SS

S.No.	Name of the Subject	Name of the Faculty
1	Mathematics-II (R201201)	Mr.K.Basava Raju
2	Engineering Chemistry (R201202)	Dr.T.V.Nagalakshmi / Dr. B.Sowjanya
3	Engineering Mechanics (R201203)	Ms.P.Bhagya Lakshmi
4	Building Materials and Concrete Technology (R201205)	Mr.K.Anoop Kumar
5	Programming for Problem Solving Using C (R201204)	Mr.Ch.Satyanarayana
6	Environmental Science (R201228)	Ms.G.L.Sarvani
7	Engineering Chemistry Laboratory (R201231)	Dr.T.V.Nagalakshmi / Dr.B.Sowjanya
8	Programming for problem Solving Using C Laboratory(R201232)	Mr.Ch.Satyanarayana
9	Building Planning and Computer Aided Building Drawing(R201252)	Ms.E.Usha Sri
10	Soft Skills	Ms.N.Gayathri
11	Yoga	Mr. Yellamanda Vusa

Itc
date
 HoD 18/4/22

Principal
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Enikepadu, Vijayawada 521108
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CLASS TIME TABLE

SRKIT / S&H / 10.1

Academic Year: 2021-22

Class: ME

Semester: II

w.e.f: 18-04-2022

Section I

Time	9:00-9:50	9:50-10:40	10:40 - 11:30	5 Min	11:35 - 12:25	12:25 - 01:15	01:15 - 02:00	2:00-2:55	2:55-3:50	5 Min	03:55-04:50
Period	1	2	3	BREAK	4	5	LUNCH	6	7	BREAK	8
MON	TD	EC	COI		BEEE	EM		M-II			SPORTS
TUE	BEEE	EM	M-II		EC	TD		---EC LAB---			EC
WED	----BEEE LAB----				EM	M-II		EC	BEEE		
THU	TD	M-II	SS		BEEE	TD		EC	M-II		COI
FRI	BEEE	-WPL--			WPL	COU		M-II	EC		EM
SAT	TD	EM	YOG A / M-II		EC			TD	BEEE		SS

S.No.	Name of the Subject	Name of the Faculty
1	Mathematics-II (R201201)	Mr.Basava Raju
2	Engineering Chemistry (R201202)	Dr.T.V.Nagalakshmi / Dr.B.Sowjanya
3	Engineering Mechanics (R201210)	Ms.Bhagya Lakshmi
4	Basic Electrical and Electronics Engineering(R201211)	Mr.K.Narendra Babu
5	Constitution of India (R201229)	Ms.N.Gayathri
6	Thermodynamics (R201254)	Mr.M.Hari Krishna
7	Workshop Practice Laboratory (R201235)	Mr.R.Karun Kumar
8	Engineering Chemistry Laboratory (R201231)	Dr.T.V.Nagalakshmi / Dr.B.Sowjanya
9	Basic Electrical & Electronics EngineeringLaboratory (R201236)	Mr.K.Narendra Babu
10	Soft Skills	Ms.N.Gayathri
11	Yoga	Mr.Yellamanda Vusa

Itc
Sabes
 16/4/22
 HoD

(Signature)

(Signature)
 Principal



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada 521108
Department of Science and Humanities
Accredited by NAAC with "A" Grade
CLASS TIME TABLE

SRKIT / S&H / 10.1

Academic Year: 2021-22

Class: CSM

Semester: II

w.e.f: 18-04-2022

Section I

Time	9:00-9:50	9:50-10:40	10:40-11:30	5 Min	11:35-12:25	12:25-01:15	01:15-02:00	2:00-2:55	2:55-3:50	5 Min	03:55-04:50
Period	1	2	3	BREAK	4	5	LUNCH	6	7	BREAK	8
MON	DLD		DS		M-II	PP		PP	AP		COI
TUE	----AP LAB----				DS	DLD		M-II	PP		SPORTS
WED	PP	DLD	SS		DS	AP		COI	M-II		M-II
THU	----DS LAB----				AP	M-II		YOGA / M-II	AP		DLD
FRI	M-II		DS		DLD	PP		SS	AP		AP
SAT	DS	PP	AP		DS	COU		---PP LAB---			PP

S.No.	Name of the Subject	Name of the Faculty
1	Mathematics-II (R201201)	Ms.Suman
2	Applied Physics (R201207)	Ms.Vidya Elizabeth
3	Digital Logic Design (R201221)	Ms.Ramya
4	Python Programming (R201225)	Dr..D.Usha Rani
5	Constitution of India (R201229)	Ms.V.Navatha
6	Data Structures (R201218)	Ms.Keerthi
7	Data Structures Laboratory (R201241)	Ms.Keerthi
8	Applied Physics Laboratory (R201233)	Ms.Vidya Elizabeth / Ms.Jyothirmai
9	Python Programming Laboratory (R201250)	Ms.D.Usha Rani
10	Soft Skills	Ms N.Gayathri
11	Yoga	Mr.Yellamanda Vusa

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Sankar
 HoD
 16/4/22

PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA

Attendance Register

Subject: Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date							
			2/4	23/4	28/4	30/4	5/5	7/5	12/5	14/5
Cumulative No. of Lecturers			1	2	3	4	5	6	7	8
Initials			g	g	g	g	g	g	g	g
1	21x41A1201	Abdul Karim	1	2	3	4	5	6	7	8
2	2	K.L.V.S. Krishna	1	2	3	4	5	6	7	8
3	3	A.S.S. Manikanta	1	2	3	4	5	6	7	8
4	4	B. Prabharathi	1	2	3	A	4	5	6	7
5	5	B. Rammi Reddy.	1	2	3	4	5	6	7	8
6	6	M. Tarun.	1	2	3	4	5	6	7	8
7	7	B.S. Roshan	1	2	A	3	4	A	5	6
8	8	B. Varshitha	1	2	3	4	5	6	7	8
9	9	B. Rajesh	A	A	A	A	1	2	3	4
10	10	C. Deepika	1	2	3	4	5	6	7	8
11	11	C. Gopi Priya	1	2	3	4	5	6	7	8
12	12	C. Priyanka	1	2	3	4	5	6	7	8
13	13	Ch. Priyanka	1	2	3	4	A	5	6	7
14	14	C. Sai	A	A	A	A	1	2	3	4
15	15	D. Munitejaswini	1	2	3	4	5	6	7	8
16	16	D. J. Lakshman	1	2	3	4	5	6	7	8
17	17	E. Divya Sri	1	2	3	4	5	6	7	8
18	18	G. Naresh	1	2	A	3	4	5	6	7
19	19	G.N.S.V. Lakshmi Pragna	1	2	3	A	4	5	6	7
20	20	G.N.V.K.S. Anjali	1	2	3	4	5	6	7	8
21	21	I. Akhheela	1	2	A	3	4	5	6	7
22	22	J. Mahesh	A	A	1	2	3	4	5	6
23	23	J. Balu Prasad	1	2	3	4	5	6	7	8
24	24	K. Prasanna	A	A	A	A	1	2	3	4
25	25	J. Jaswantha Rao	1	2	3	4	5	6	7	8

(Signature)

Subject: Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date		21/4	23/4	28/4	30/4	5/5	7/5	12/5	14/5
			Cumulative No. of Lecturers	Initials								
26	21X41A1226	K.S.SHESHAGARI	1	2	3	4	5	6	7	8		
			g	g	g	g	g	g	g	g	g	g
			A	A	1	2	3	4	A	5		
27	27	K. Uday Kiran	1	2	3	4	5	6	7	8		
28	28	K. Apoorva	A	1	2	3	4	5	6	7		
29	29	K. Geervani	1	2	A	3	4	5	6	7		
30	30	K. Vijay Kumar	1	2	3	A	4	5	6	7		
31	31	K. Bhamu Prakash	A	A	1	2	3	4	5	6		
32	32	K. Vamsi	A	A	1	2	3	4	5	6		
33	33	K. Mahitha	1	2	A	3	4	5	6	7		
34	34	V. Yashwanth	A	A	A	A	1	2	3	4		
35	35	M. Ranganath	A	A	A	2	3	4	5	6		
36	36	M. Mounika	A	1	2	3	4	5	6	7		
37	37	M. Rithish	A	1	2	3	4	5	6	7		
38	38	Md. Haseeb	1	2	3	4	5	6	7	8		
39	39	Md. Ashraf	1	2	3	4	5	6	7	8		
40	40	Md. Kowsarunnisa	1	2	3	4	5	6	7	8		
41	41	M. Divya Sri	A	1	2	3	4	5	6	7		
42	42	M. Rupa	A	1	2	3	4	5	6	7		
43	43	N. Vijaya Lakshmi	1	2	3	4	5	6	7	8		
44	44	P.S. Durga Prasad	A	1	2	3	4	5	6	7		
45	45	P.V.N. Sai Manikanta	A	A	1	2	3	4	5	6		
46	46	P. Ganesh Kumari	1	2	3	4	5	6	7	8		
47	47	P. Sujith	1	2	A	3	4	5	6	7		
48	48	P. Hanika	1	2	3	4	5	6	7	8		
49	49	R. Venkata Lavanya	A	1	2	3	4	5	6	7		
50	50	K. Rakesh	A	A	A	1	2	3	4	5	6	

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S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA.

Subject: Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date							
			2/4	23/4	28/4	30/4	7/5	7/5	12/5	19/5
			Cumulative No. of Lecturers	1	2	3	4	5	6	7
			Initials							
			g	g	g	g	g	g	g	g
51	21x41A1251	R.V.V. Satya Bhargav	1	A	2	3	4	5	6	7
52	52	Reddy Uday Kiran	A	1	2	3	A	4	5	6
53	53	R. Durga Charam	A	A	A	A	1	2	3	4
54	54	Sk. Jashik	1	2	3	A	1	A	2	3
55	55	S. Druva Koushik	1	2	3	4	A	5	6	7
56	56	S. Venkata Vyshnavi	A	A	A	1	2	3	4	5
57	57	T. Hema Anusha	A	1	2	3	4	A	5	6
58	58	T. Charam Teja	A	A	A	1	2	3	4	5
59	59	Y. Bhargavi	1	2	3	4	A	5	6	7
60	60	V. Vijaya Saranya	A	1	2	3	4	5	6	7
61	61	Y. Veera Mahesh	1	A	2	3	4	A	5	6
62	62	J. Pradeepa Chowdary	1	2	A	3	4	5	A	6
63	63	A. Sowmika	1	2	3	4	A	5	6	7
64	64	K. Pawan Kumar	A	A	A	1	2	3	4	5

(Signature)

PROGRAMME OF INSTRUCTION ACCORDING TO TIME TABLE AND AI MANC

Name of Teacher (s) 1. I Year II Semester B-Tech Course IT Branch LCS Subject
 2. N. Gayathri

Academic Year 2021-22

Theory
Drawing
Practical

Sl. No.	Periods			Topic Covered	Sl. No.	Periods			Topic Covered
	Day	Time	Date			Day	Time	Date	
(1)	(2)	(3)	(4)	(5)	(1)	(2)	(3)	(4)	(5)
1	Thu	11:35-12:25	21/4/22	Self Introduction	21				
2	Sat	3:30-4:15	23/4/22	Group discussion	22				
3	Thu	11:35-12:25	28/4/22	Letter writing	23				
4	Sat	3:30-4:15	30/4/22	Types of reports	24				
5	Thu	11:35-12:25	5/5/22	Video Conferencing	25				
6	Sat	3:30-4:15	7/5/22	Personality builtup	26				
7	Thu	11:35-12:25	12/5/22	Interpersonal skills	27				
8	Sat	3:30-4:15	14/5/22	Resume writing.	28				
9					29				
10					30				
11				Gayathri	31				
12					32				
13					33				
14					34				
15					35				
16					36				
17					37				
18					38				
19					39				
20					40				

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Attendance Register

Subject: Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date								
			21/4	23/4	28/4	30/4	5/5	7/5	12/5	14/5	
			Cumulative No. of Lecturers	1	2	3	4	5	6	7	8
			Initials	EP	EP	EP	EP	EP	EP	EP	EP
1	101	C. Prem Teja		1	2	3	4	A	5	6	7
2	102	Y. Jyotsna		A	1	2	3	A	4	5	6
3	103	V. Gopinadh		A	A	A	A	A	A	1	2

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PROGRAMME OF INSTRUCTION ACCORDING TO TIME TABLE AND ALMANC

Name of Teacher (s) 1. N. Grayathu 2. N. Grayathu I Year II Semester B-Tech Course Civil Branch LES Subject S

Academic Year

Theory
Drawing
Practical

Sl. No.	Periods			Topic Covered	Sl. No.	Periods			Topic Covered
	Day	Time	Date			Day	Time	Date	
(1)	(2)	(3)	(4)	(5)	(1)	(2)	(3)	(4)	(5)
1	Thu	11-35	21/4/22	Self Introduction	21				
2	Sat	3-30	23/4/22	Group discussion	22				
3	Thu	11-35	28/4/22	letter writing	23				
4	Sat	3-30	30/4/22	Types of reports	24				
5	Thu	11-35	5/5/22	video conferencing	25				
6	Sat	3-30	7/5/22	Personality building	26				
7	Thu	11-35	12/5/22	Interpersonal skills	27				
8	Sat	3-30	14/5/22	Resume writing	28				
9					29				
10					30				
11					31				
12					32				
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18					38				
19					39				
20					40				

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22/7/22

S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA.
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Attendance Register

Subject: Language and Communication skills.

Sl. No.	Register No.	Name of Student	Month and Date								
			21/4	23/4	28/4	30/4	5/5	7/5	12/5	14/5	
			Cumulative No. of Lecturers	1	2	3	4	5	6	7	8
			Initials	ep	ep	ep	ep	ep	ep	ep	ep
1.	301	M. Naga Raju		A	A	A	A	A	A	A	A
2.	302	N. Sasank		1	2	3	4	5	6	7	A
3.	303	K. Thirumala Vasu		A	A	A	A	A	A	A	A
											2


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PROGRAMME OF INSTRUCTION ACCORDING TO TIME TABLE AND ALMANAC

Name of Teacher (s) 1. I Year II Semester BTech Course Mech Branch LCS Subject
 2. N. Gayathri Academic Year 2021-22

**Theory
Drawing
Practical**

Sl. No.	Periods			Topic Covered	Sl. No.	Periods			Topic Covered
	Day	Time	Date			Day	Time	Date	
(1)	(2)	(3)	(4)	(5)	(1)	(2)	(3)	(4)	(5)
1	Thu	11:35-12:25	21/4/22	Self Introduction	21				
2	Sat	3:30-4:15	23/4/22	Group discussion	22				
3	Thu	11:35-12:25	28/4/22	Letter writing	23				
4	Sat	3:30-4:15	30/4/22	Types of reports	24				
5	Thu	11:35-12:25	5/5/22	Video conferencing	25				
6	Sat	3:30-4:15	7/5/22	Personality buildup	26				
7	Thu	11:35-12:25	12/5/22	Interpersonal Skills	27				
8	Sat	3:30-4:15	14/5/22	Resume writing	28				
9					29				
10				← Gayathri →	30				
11					31				
12					32				
13					33				
14				R 27/7/22	34				
15					35				
16					36				
17					37				
18					38				
19					39				
20					40				

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ENR

Attendance Register

Subject: Language And Communication Skills

Sl. No.	Register No.	Name of Student	Month and Date		20/4	22/4	27/4	29/4	4/5	6/5	10/5	13/5
			Cumulative No. of Lecturers	Initials	1	2	3	4	5	6	7	8
1	21X41A4201	A. Jaleel			A	1	2	3	A	4	5	A
2	02	A. Chandradeep			A	1	2	3	1	A	2	3
3	03	A. Shivani			1	2	3	4	A	5	6	3
4	04	A. Iswarya			1	A	2	3	4	A	5	6
5	05	B. Lakshmi Durga			1	2	3	4	5	6	7	8
6	06	B.V. Hemanth kumar			A	1	2	3	A	4	5	6
7	07	B. Growtham kumar			1	2	A	3	4	5	6	7
8	08	B. Naga sai kavya			1	2	A	3	4	5	A	6
9	09	B. Guru Prasad			A	A	A	1	2	3	4	5
10	10	B. Baby sravanthi			A	1	2	3	A	4	5	6
11	11	C. Teja Sri			1	2	3	4	5	6	7	8
12	12	D. Rupa Devi Nagamani			1	2	3	4	5	A	6	7
13	13	D. Varshitha			1	2	3	4	5	6	7	8
14	14	Gi. V. Murali Krishna			1	A	2	3	4	5	6	7
15	15	Gi. Giranesh			A	1	2	3	A	4	5	6
16	16	Gi. Dharma Teja			A	1	2	3	4	5	6	7
17	17	Gi. Syalini Naga Chandka			1	A	2	3	4	5	6	7
18	18	Gi. Chakravarthi			1	2	3	A	4	5	A	6
19	19	Gi. N. S. Sai Aditya			1	2	3	4	5	6	7	8
20	20	J. Harshitha			A	A	1	2	3	A	4	5
21	21	J. Anil kumar			1	2	3	4	5	6	7	8
22	22	J. Mahalakshmi			A	1	2	3	4	5	6	7
23	23	C. Charan Srikanth			A	1	2	3	A	4	5	6
24	24	K. Bhanu Teja			1	2	3	4	5	6	7	8
25	25	K. Pradeepthi			1	A	2	3	4	5	A	6

Attendance Register

Subject : Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date	20/4	21/4	22/4	23/4	4/5	6/5	10/5	13/5
			Cumulative No. of Lecturers	1	2	3	4	5	6	7	8
			Initials	g	g	g	g	g	g	g	g
- 26	21X41A4226	K.L.S.V. Sarika		1	2	3	4	5	6	7	8
- 27	27	K. Prudhvi Raj	A	1	2	3	4	A	5	6	
- 28	28	L. Rishi Vardhan		1	A	2	3	4	5	6	7
- 29	29	L. Reshma		1	2	3	A	A	4	A	5
- 30	30	M. Abhiram	A	1	2	3	4	5	6	7	
- 31	31	M. Malleswari		1	2	3	4	5	6	7	8
- 32	32	M. Soma Sekhar	A	1	2	3	4	5	A	6	
- 33	33	M. V. Raghuram		1	2	3	4	5	A	6	7
- 34	34	K. David Raju		1	2	3	4	5	6	7	8
- 35	35	M. Meghana	A	1	2	3	4	5	6	7	
- 36	36	M. Likitha Chowdary		1	2	3	4	A	5	6	7
- 37	37	M. Harsha Vardhan	A	1	2	3	4	5	6	7	
- 38	38	N. Swetha	A	1	2	3	4	A	5	6	
- 39	39	P. Manikanta		1	2	3	4	5	6	7	8
- 40	40	P. Venkata Purna		1	2	3	4	5	6	7	8
- 41	41	P. Megha Sri Syam	A	1	2	3	A	4	5	6	
- 42	42	P. Janardhana Rao		1	2	3	4	5	6	7	8
- 43	43	P. Divya		1	A	2	3	4	5	6	7
- 44	44	P. Murali Raghavendra	A	1	2	3	4	5	6	7	
- 45	45	R. Bhuvanewari		1	2	3	4	5	A	6	7
- 46	46	R. Sree lakshmi	A	1	2	3	4	5	6	7	
- 47	47	R. Renuka		1	2	3	4	5	6	7	8
- 48	48	S. Nagamani	A	1	2	3	4	A	5	6	
- 49	49	S. Hannu	A	1	2	3	4	5	6	7	
- 50	50	K. Prasanna Kumar	A	A	A	A	1	2	3	4	

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Attendance Register

Subject Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date								
			20/4	21/4	27/4	29/4	4/5	6/5	10/5	13/5	
			Cumulative No. of Lecturers	1	2	3	4	5	6	7	8
			Initials								
51	21X41A4251	S.V.V. Prasanna kumar		1	2	3	4	A	5	6	7
52	52	S. Navya Sri		1	A	2	3	4	A	5	6
53	53	S. Lahari		A	1	2	3	A	4	5	6
54	54	D. Swapna		A	1	2	3	A	4	5	6
55	55	S. Buran		A	1	2	3	A	4	5	6
56	56	B. Sashank		A	1	2	3	4	A	5	6
57	57	V. Narendra babu		1	2	3	4	A	5	6	7
58	58	B. Vaishnavi		A	1	2	3	A	4	5	6
59	59	V.K. Pradeep kumar		1	2	3	4	A	5	6	7
60	60	V. Kartik		A	1	2	3	4	5	6	7


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PROGRAMME OF INSTRUCTION ACCORDING TO TIME TABLE AND AI MANC

Name of Teacher (s) 1. T Year II Semester B.Tech Course CSM Branch LCS Subject
 2. N. Gayathri Academic Year 2021-22

**Theory
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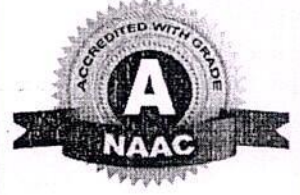
Sl. No.	Periods			Topic Covered	Sl. No.	Periods			Topic Covered
	Day	Time	Date			Day	Time	Date	
(1)	(2)	(3)	(4)	(5)	(1)	(2)	(3)	(4)	(5)
1	Wed		20/4/22	Self Introduction	21				
2	Fri		22/4/22	Group discussion	22				
3	Wed		27/4/22	Letter writing	23				
4	Fri		29/4/22	Types of Reports	24				
5	Wed		4/5/22	Video Conferencing	25				
6	Fri		6/5/22	Personality building	26				
7	Wed		10/5/22	Interpersonal Skills	27				
8	Fri		13/5/22	Resume writing	28				
9					29				
10					30				
11					31				
12					32				
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SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada - 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)



Date: 18-05-2022

REPORT

Name of the Program : LANGUAGE AND COMMUNICATION SKILLS
Date : 18-04-2022 to 16-05-2022
Timings : 09.00 AM to 04.10 PM
Resource Person : Ms.N.GAYATHRI, Asst. Professor
Contact Details : 9491954114
No of Participants : 130

S.R.K Institute of Technology Provides Good communication and Soft Skills enable them to understand and navigate the social, political, economic, cultural, environmental, and ethical aspects of the technical projects on which they are working.

No of Hours : 8

S.NO	Topic
1	Introduction to Communication-self introduction
2	letter writing and Report writing
3	Group Discussion, Video Conferencing
4	Personality built- up, Interpersonal Skills and Resume writing

All the students actively participated in the program.

[Signature]
18/5/22
COORDINATOR

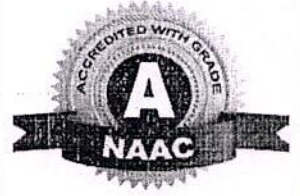
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Enikepadu, Vijayawada - 521108
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(ISO 9001:2015 Certified Institution)



SYLLABUS FOR LANGUAGE AND COMMUNICATION SKILLS

COURSE OBJECTIVE : 1. To develop the ability to convey the information effectively
2. The students will acquire necessary listening skills in order to follow and comprehend discourse such as lectures, conversations interviews and discussions.

S.NO	Topics
1	Introduction to Communication-self introduction
2	letter writing and Report writing
3	Group Discussion, Video Conferencing
4	Personality built- up, Interpersonal Skills and Resume writing


EXPECTED OUTCOMES :

1. Use language fluently, accurately and appropriately in debates and group Discussion
2. Use their skills of listening comprehension to communicate effectively in cross-cultural contexts
3. Learn and use new vocabulary
4. write Resume ,Project reports and reviews.

COORDINATOR

HOD

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 <p>SRK INSTITUTE OF TECHNOLOGY VIJAYAWADA</p>	<p align="center">SRK INSTITUTE OF TECHNOLOGY Enikepadu, Vijayawada 521108 Department of Science and Humanities Accredited by NAAC with "A" Grade FACULTY INDIVIDUAL TIME TABLE</p>	<p align="center">SRKIT / S&H / 10.2</p>
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Academic Year:2021-22

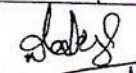
Semester:II

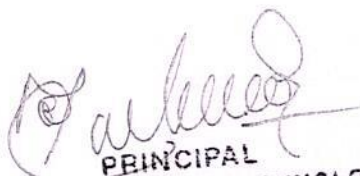
w.e.f: 18-04-2022

		Faculty Name: Ms. V.Navatha						Subject: Soft Skills						
Time	9:00-9:50	9:50-10:40	10:40-11:30	5 Min	11:35-12:25	12:25-01:15	01:15 - 02:00	2:00-2:55	2:55-3:50	5 Min	03:55-04:50			
Period	1	2	3	BREAK	4	5	LUNCH	6	7	BREAK	8			
MON						ECE-B/EEE								CSM
TUE														
WED	ECE-B	CSD									CSM			
THU														ME
FRI						ECE-B/EEE								CSD
SAT						Counselling								IT/CE/ME


Faculty Sign


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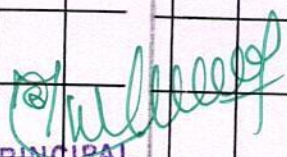
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 HoD / Date 16/4/22


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 S.R.K. INSTITUTE OF TECHNOLOGY
 ENIKEPADU, VIJAYAWADA.

Attendance Register

Subject : Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date					Cumulative No. of Lecturers	Initials
			18/4	25/4	2/5	9/5	16/5		
	21x41A0465	Ch. Ruthwig	1	2	3	4	5	①	
2	66	B. Vamsi	1	2	3	4	5		
3	67	Ch. Kamal Tej	1	2	3	4	5		
4	68	Ch. Nagendra Babu	1	2	3	4	5		
5	69	Ch. Niharika	1	2	3	4	5		
6	70	Ch. Naga prasanna	1	2	3	4	5		
7	71	Ch. Venu	1	2	3	4	5		
8	72	D. Lakshmi prasanna	1	2	3	4	5		
9	73	J. Dinesh	1	2	3	4	5		
10	74	D. Rajesh	1	2	3	4	5		
11	75	G. Raju pathi	1	2	3	4	5		
12	76	G. Lakshman Kumar	1	2	3	4	5		
13	77	G. Amulya	1	2	3	4	5		
14	78	G. Kranti Kumar	1	2	3	4	5		
15	79	K. Tr. Chalapati Rao	1	2	3	4	5		
16	80	K. Venkatachaitanya	1	2	3	4	5		
17	81	K. Ranjith	1	2	3	4	5		
18	82	M. Venkatesh	1	2	3	4	5		
19	83	M. Mounika	1	2	3	4	5		
20	84	M. Mahendra	1	2	3	4	5		
21	85	M. Yuvasei Srinivas	1	2	3	4	5		
22	86	M. Sahithi	1	2	3	4	5		
23	87	N. Jyothi Bharani	1	2	3	4	5		
24	88	N. Preess	1	2	3	4	5		
25	89	P. Sri Sri Ram	1	2	3	4	5		

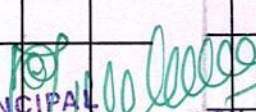

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R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA

Attendance Register

Subject: Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date	18/4	25/4	2/5	9/5	16/5				
			Cumulative No. of Lecturers	1	2	3	4	5				
			Initials	①	②	③	④	⑤				
26	90	P. Jahnani		1	2	3	4	5				
27	91	P. Prasanna deepika		1	2	3	4	5				
28	92	P. Prathitha.		1	2	3	4	5				
29	93	R. Vani		2	1	2	3	4				
30	94	R. Kasthik Singh		1	2	3	4	5				
31	95	S. Sai Durga		1	2	3	4	5				
32	96	S. Jikaiya		1	2	3	4	5				
33	97	S. Naga Raju		1	2	3	4	5				
34	98	S. Ramya		1	2	3	4	5				
35	99	Susanna.M		1	2	3	4	5				
36	A0	T. Keeladha.		1	2	3	4	5				
37	A1	P. Sai Madhu latha		1	2	3	4	5				
38	A2	V. Parana Kumar		2	1	2	3	4				
39	A3	V. Lakshmi prasanna		1	2	3	4	5				
40	A4	V. meghamala		1	2	3	4	5				
41	A5	Y. Jeera madhuri		1	2	3	4	5				
42	A6	Ch. Mohit		1	2	3	4	5				
43	A7	B. Sai Babu		2	1	2	3	4				
44	A8	V. Vinosh		1	2	3	4	5				
45	A9	T.S.N. Manikanta		2	1	2	3	4				
46	4B0	N. Akshay Venugopal		1	2	3	4	5				
47	B1	K.M. Venkata Akash		2	1	2	3	4				
48	B2	G. Vamei Keishra		1	2	3	4	5				
49	B3	M. Chandra kiran		2	1	2	3	4				
50	B4	K. Gnanasekara Rao		1	2	3	4	5				


 PRINCIPAL
 S.R.K. INSTITUTE OF TECHNOLOGY
 ENKEPADU, VIJAYAWADA.

Attendance Register

Subject: Language and Communication Skills

Sl. No.	Register No.	Name of Student	Month and Date	18/4/2018	19/4/2018	20/4/2018	21/4/2018	22/4/2018	23/4/2018
			Cumulative No. of Lecturers	1	2	3	4	5	
			Initials	(Signature)	(Signature)	(Signature)	(Signature)	(Signature)	
51		B. Bhuvan Sashank		1	2	3	4	5	

(Signature)
PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU MURRAYWADA

PROGRAMME OF INSTRUCTION ACCORDING TO TIME TABLE AND ALMANAC

ANC
Subject

Theory
Drawing
Practical

Name of Teacher (s) 1. - Navalathir V Year II Semester B.Tech Course ECE-B Branch LCS
2. _____ Academic Year _____

Sl. No.	Periods			Topic Covered	Sl. No.	Periods			Topic Covered
	Day	Time	Date			Day	Time	Date	
(1)	(2)	(3)	(4)	(5)	(1)	(2)	(3)	(4)	(5)
1	Mon	9:00-9:15	18/4/22	Group Discussions	21				
2	Mon	9:15-9:30	25/4/22	Debate	22				
3	Mon	9:30-9:45	2/5/22	Just a Minute	23				
4	Mon	9:45-10:00	9/5/22	Seminar on the most	24				
5	Mon	9:00-9:15	16/5/22	Impressing persons in their life.	25				
6					26				
7					27				
8					28				
9					29				
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16					36				
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18					38				
19					39				
20					40				

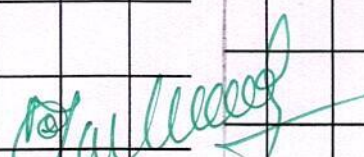
Navalathir V

[Signature]

Attendance Register

Subject : Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date										
			Cumulative No. of Lecturers	18/4	25/4	2/5	9/5	16/5					
			Initials	1	2	3	4	5					
				1	2	3	4	5					
1	21x41A0201	A. Kalyan Kumar		1	2	3	4	5					
	202	A. Lohitha		1	2	3	4	5					
	203	B. Guruprasad		1	2	3	4	5					
	204	D. Tanusha		1	2	3	4	5					
	205	D. Yogitha		1	2	3	4	5					
	206	D. Tanusha		1	2	3	4	5					
	207	D. Siva Shankar		1	2	3	4	5					
	208	G. Amulya		1	2	3	4	5					
	209	K. Khadarababu		1	2	3	4	5					
	210	K. Venkata Saipavan		1	2	3	4	5					
	211	L. Siva Marcen		1	2	3	4	5					
	212	L. Teja Sri Naga Bharani		1	2	3	4	5					
	213	M. Venkat Gopinath		1	2	3	4	5					
	214	N. Prathusha		1	2	3	4	5					
	215	N. Daya		1	2	3	4	5					
	216	P. Supriya		1	2	3	4	5					
	217	P. Rohith		1	2	3	4	5					
	218	P. Siva Sai Yashwita		1	2	3	4	5					
	219	S. Zabiullah		1	2	3	4	5					
	220	T. Bhavath		1	2	3	4	5					
	221	U. Aditya		1	2	3	4	5					
	222	U. Sarada		1	2	3	4	5					
	223	V. Vishnu Vardhan		1	2	3	4	5					
	224	V. Sravi Ganesh		1	2	3	4	5					
				1	2	3	4	5					


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S.R.K. INSTITUTE OF TECHNOLOGY
 ENIKEPADU, VIJAYAWADA

PROGRAMME OF INSTRUCTION ACCORDING TO TIME TABLE AND ALMANC

**Theory
Drawing
Practical**

Name of Teacher (s) 1. Narathar
2. _____
Year I Semester B.Tech Course LCS Branch Software Subject _____
Academic Year _____

Sl. No.	Periods			Topic Covered	Sl. No.	Periods			Topic Covered
	Day	Time	Date			Day	Time	Date	
(1)	(2)	(3)	(4)	(5)	(1)	(2)	(3)	(4)	(5)
1	Mon	9:00-9:15	18/4/22	Group Discussions	21				
2	Mon	9:15-9:30	25/4/22	Debate	22				
3	Mon	9:00-9:15	2/5/22	Just a Minute	23				
4	Mon	9:00-9:15	9/5/22	Seminar on the most	24				
5	Mon	9:00-9:15	6/5/22	inspiring persons in their	25				
6				life.	26				
7					27				
8					28				
9					29				
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19					39				
20					40				

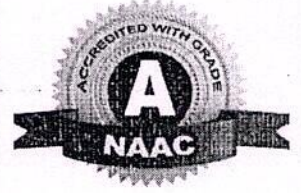
Narathar

[Signature]
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S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA.



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada - 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)



Date: 18-05-2022

REPORT

Name of the Program : LANGUAGE AND COMMUNICATION SKILLS
Date : 18-04-2022 to 16-05-2022
Timings : 09.00 AM to 04.10 PM
Resource Person : Ms.V.NAVATHA, Asst. Professor
Contact Details : 9963473923
No of Participants : 132

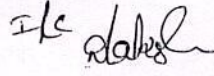
Topics Covered :


1. Group Discussion
2. Debates
3. Just a minute
4. Seminars
5. Personality built-up

S.R.K Institute of Technology Provides the ability to creatively solve problems is key in any profession, engineering is no different. When problems arise and the most obvious solution isn't possible it's crucial to be able to solve the task in front of you in whatever way you can.

The program received good response and students benefitted immensely from it. The outcome of the program was achieved because many students were able to attend placement drives with confidence.


COORDINATOR


HOD


PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA.



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY: KAKINADA
KAKINADA – 533 003, Andhra Pradesh, India
DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

II Year – II Semester	L	T	P	C
	0	0	4	2
SOFT SKILLS (SKILL ORIENTED COURSE)				

Course Outcomes:


At the end of the Course, the Student will be able to:

- CO1 Use language fluently, accurately and appropriately in debates and group discussions
- CO2 Use their skills of listening comprehension to communicate effectively in cross-cultural contexts.
- CO3 Learn and use new vocabulary.
- CO 4 Write resumes, project reports and reviews.
- CO5 Exhibit interview skills and develop soft skills.

1. Group Discussion–dynamics of group discussion, Lateral thinking, Brain storming.
2. Interview Skills– concept and process, pre-interview planning, opening strategies, answering strategies, interview through teleand video-conferencing.
3. Meetings-making meeting effective, chairing a meeting, decision-making, seeking opinions, interrupting and handling interruptions, clarifications, closure, Negotiation skills.
4. Listening comprehension – Achieving ability to comprehend material delivered at relatively fast speed; comprehending spoken material in Standard Indian English, British English, and American English.
5. Cross-Cultural Communication / Non-Verbal Communication, Problems of Language, Lack of Language equivalency/ difficulties in using English.
6. Vocabulary building, Creativity in using Advertisements, Case Studies etc.
7. Personality Development: Decision-Making, Problem Solving, Goal Setting, Time Management & Positive Thinking.
8. Resume writing –structure and presentation, planning, defining the career objective.
9. Writing Skills–Letter writing, Email etiquette; Essays for competitive examinations, Analyzing news paper articles.
10. Technical Report Writing/Project Proposals–Types of format and styles, subject matter–organization, clarity,
11. Coherence and style, planning, data-collection, tools, analysis- Progress and Project Reports.

REFERENCES:

1. M.Ashraf Rizvi, “Effective Technical Communication”, Tata McGraw-Hill Publishing Company Ltd. 2005.
2. Andrea J.Rutherford, “Basic Communication Skills for Technology”, 2nd Edition, Pearson Education, 2007.
3. Meenakshi Raman & Sangeeta Sharma, “Technical Communication”, Oxford University Press, 2011.
4. DELTA 's key to the Next Generation TOEFL Test: “Advanced Skill Practice,” New Age


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 S.R.K. INSTITUTE OF TECHNOLOGY
 ENIKEPADU, VIJAYAWADA.



SRK INSTITUTE OF TECHNOLOGY
Erikepadu, Vijayawada 521108
Department of Electronics and Communication
Engineering
CLASS TIME TABLE



SRKIT / ECE / 10.1

Academic Year: 2021-22 Class: II/IV B.Tech. ECE Semester: II w.e.f 07/03/2022

Section A

Time	9:00 to 9:50	9:50 to 10:40	10:45 to 11:35	11:35 to 12:25	L U N C H	1:10 to 2:00	2:00 to 2:50	3:00 to 3:55	3:55 to 4:50
Period	1	2	3	4		5	6	7	8
MON	ECA	LCS	AC	DICD		ECA/AC LAB			
TUE	LCS	SS	MOB	LCS		MOB	AC	ECA	SS
WED	DICD	LCS	ECA	AC		AC/DICD LAB			
THU	SS	AC	MOB	DICD		MOB	SS	ECA	LCS
FRI	DICD/ECA LAB					DICD	AC	ECA	MOB
SAT	LCS	ECA	DICD	MOB		DICD	AC	ECA	SPORTS

Section B

Time	9:00 to 9:50	9:50 to 10:40	10:45 to 11:35	11:35 to 12:25	L U N C H	1:10 to 2:00	2:00 to 2:50	3:00 to 3:55	3:55 to 4:50
Period	1	2	3	4		5	6	7	8
MON	DICD	MOB	ECA	AC		SS	MOB	LCS	DICD
TUE	ECA/DICD LAB					AC	SS	DICD	AC
WED	ECA	MOB	DICD	LCS		MOB	SS	LCS	SPORTS
THU	MOB	DICD	ECA	AC		DICD/AC LAB			
FRI	AC	ECA	LCS	ECA		SS	MOB	DICD	LCS
SAT	AC/ECA LAB					ECA	LCS	AC	LCS

Faculty:

Electronic Circuit Analysis
 Digital IC Design
 Analog Communications
 Linear Control Systems
 Management and Organizational Behavior
 Soft Skills
 Electronic Circuit Analysis Lab

 Analog Communications Lab

 Digital IC Design Lab

: Mr. B. Ravi
 : Ms. Ch. Jnana Gayathri
 : Dr. S. Sri Gowri / Ms.K.Nagalakshmi
 : Ms.A.V.P.Sarvari
 : Ms.P.Kavya
 : Ms.V.Navatha / Ms.N.Gayathri
 : Mr. B. Ravi / Mr.G.Venkata Rao
 Ms.V.Sri Lakshmi / Ms.U.Aparna Devi
 : Mr. P.Ratna Bhaskar / Mr. G.Surya Prakash /
 Ms.K.Nagalakshmi
 : Ms. Ch. Jnana Gayathri / Mr.P.Koteswara Rao

S. Sri Gowri
 HOD/Date

7/3/2022

 PRINCIPAL
 S.R.K. INSTITUTE OF TECHNOLOGY
 ENIKEPADU, VIJAYAWADA.

Attendance Register

Subject: Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date	1/3	16/2	19/3	19/3	21/3	25/3	28/3	3/4	7/4
			Cumulative No. of Lecturers	1	2	3	4	5	6	7	8	9
			Initials	1	2	3	4	5	6	7	8	9
	20x41A0461	T.Sai Venkata Neeraj	A	1	A	B	A	A	A	A	4	5
	62	V. Anil	A	1	2	3	4	5	6	7	8	
	63		A	1	2	3	4	5	6	A	8	
	64	Y. Venkatesh	A	1	2	3	4	5	6	A	8	
	65	B.S.B.N.V.S. Sandeep	A	1	2	3	4	5	6	A	7	
	66	B. Praveen	1	A1	2	3	4	5	6	7	8	
	67	B. Vijaya N. Pravalika	A	1	2	3	4	5	6	7	8	
	68	B. Roopa Sri	A	1	2	3	4	5	6	7	8	
	69	Ch. Taruj	1	A1	2	3	4	5	A	6	7	
	70	D. Venkata Reddy	A	1	2	3	4	5	6	A	7	
	71	D. Pavani Dwaga	A	1	2	3	4	5	6	7	8	
	72	D. Ramesh	A	1	2	3	4	5	6	7	8	
	73	E. Pravalika	A	1	2	3	4	5	6	7	8	
	74	G. Naga Praveen	A	1	2	3	4	5	6	7	8	
	75	G. Vamsi	A	1	2	3	4	5	A	6	7	
	76	G. Ramya	A	1	2	3	4	5	6	7	8	
	77	G. Sahnavi	A	1	2	3	4	5	6	7	8	
	78	G. Mary Deekshitha	A	1	2	3	4	A	5	6	7	
	79	J. Aravind Kumar	A	2	3	4	5	A	6	7	8	
	80	K. Meenakshi	A	1	2	3	4	5	6	7	8	
	81	K. Lakshmi Chandrika	A	1	2	3	4	5	6	7	8	
	82	K. Sai	A	1	2	3	4	5	6	7	8	
	83	K. Venkatesh	A	1	2	3	4	5	6	7	8	
	84	Kottapalli Venkatesh	A	1	2	3	4	5	6	7	8	
	85	K. Thanuja	A	1	2	3	4	5	6	7	8	

Ans.

(Signature)

PRINCIPAL
S.R.K. INSTITUTE OF TECHNOLOGY

r 2021-22 Academic Session

Branch : ECC - B

6/4	7/4	11/4	18/4	21/4	23/4	25/4	4/5	5/5	6/5
10	11	12	13	14	15	16	17	18	19
9	9	9	9	9	9	9	9	9	9
6	A	A	7	A	A	8	A	9	16
9	A	10	10	12	13	14	15	16	17
9	10	A	11	A	A	A	12	13	14
9	10	A	11	12	13	A	A	14	15
8	9	A	A	10	11	A	12	13	14
9	10	11	12	13	14	15	16	17	18
9	A	10	11	12	13	14	15	16	17
9	A	A	10	A	11	12	13	14	15
8	A	9	A	10	11	A	12	13	14
8	A	9	10	A	11	12	13	14	15
9	10	11	A	12	13	A	14	15	16
9	10	11	A	13	14	15	16	17	18
9	10	11	12	13	14	A	15	16	17
9	A	10	11	A	A	A	12	13	14
8	9	10	A	11	12	A	13	14	15
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9	11	12	13	14	15	16	17	18	
8	A	9	A	10	11	12	13	14	15
9	A	A	10	11	12	13	14	15	16
9	10	11	12	13	14	15	16	17	18
9	10	11	A	12	A	13	14	15	16
9	10	A	A	11	12	A	A	13	14
9	A	A	10	11	12	A	A	13	14
9	10	11	A	12	13	A	A	14	15
9	10	11	12	13	14	A	15	16	17

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INTERNAL MARKS				Best Mid(20)	Total Marks (25)	Remarks
MID - II						
Av.	Sub.	Obj.	Av.			
					50	
					40	
					41	
					45	
					44	
					45	
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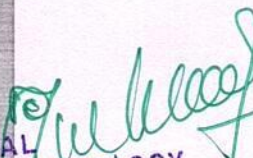
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S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA.

Attendance Register

Subject: Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date	7/3	16/3	19/3	19/3	21/3	25/3	28/3	1/4	7/4
			Cumulative No. of Lecturers	1	2	3	4	5	6	7	8	9
			Initials	ep	ep	ep	ep	ep	ep	ep	ep	ep
	86	K. Sravani	A	1	2	3	A	4	5	6	7	
	87	M. Meghana	A	1	2	3	A	4	5	6	7	
	88	MD. Minhaj Baig	A	1	2	3	4	5	6	7	8	
	89	M. Sri Sathi	A	1	2	3	4	5	A	6	7	
	90	O. Hemanth Kumar	A	1	2	3	4	5	6	7	8	
	91	P. Praveen Gandhi	A	1	2	3	4	5	A	6	7	
	92	P. Bushi Naidu	1	2	3	4	5	6	7	8	9	
	93	P. Sri Hari	A	1	2	3	4	5	6	7	8	
	95	R. Akhil	A	1	2	3	4	5	6	7	8	
	96	R. Sravya	1	2	3	4	5	6	A	7	8	
	97	R. Phani Penneru	A	1	2	3	4	5	6	7	8	
	98	S. Sai Kamal	A	1	2	3	A	4	5	6	7	
	A0	S. Prathyusha	A	1	2	3	A	4	5	6	7	
	A1	SK. Basheer	A	1	2	3	4	5	6	7	8	
	A2	SK. Suhaid Ahmed	A	1	2	3	4	5	6	7	8	
	A3	S. Ganesh Akhila	1	2	3	4	5	6	A	7	8	
	A4	T. Uma Keerthana	A	1	2	3	4	5	6	7	8	
	A5	T. Sangameswara Rao	A	1	2	3	4	5	A	6	7	
	A6	V.V.S. Durga Laxanya	1	1	2	3	4	5	6	7	8	
	A7	V. Tanuja	A	1	2	3	4	5	6	7	8	
	A8	V. Naga Sai	A	1	2	3	4	5	6	7	8	
	A9	Y. Sunaga Sri	A	1	2	3	4	5	6	7	8	
	B0	K. Akash	A	A	A	A	A	1	A	A	A	
	B1	T. Karthik Shankar	A	1	2	3	A	4	5	6	7	
	B2	U. Lakshmi Durga	1	2	3	4	5	6	7	8	9	

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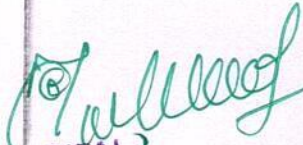
r 2021-22 Academic Session

Branch : ECE-B

7/4	11/4	18/4	21/4	23/4	25/4	2/5	9/5	5/5	6/5
10	11	12	13	14	15	16	17	18	19
8	9	8	9	8	9	8	9	8	9
8	A	9	A	10	11	12	13	14	15
8	9	10	A	11	12	13	A	15	16
9	10	11	A	12	A	13	14	15	16
8	A	9	10	11	12	13	14	15	16
A	A	10	11	12	A	A	13	14	15
8	9	10	A	11	12	A	13	14	15
10	11	12	A	13	14	15	16	17	18
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9	10	11	12	A	13	A	14	15	16
9	A	10	A	11	12	13	14	15	16
9	A	10	11	12	13	A	14	15	16
A	A	9	10	A	A	A	11	12	13
8	9	10	11	12	13	14	15	16	17
9	A	A	10	A	11	12	13	14	15
A	A	10	A	A	A	A	11	12	
9	10	11	A	12	13	14	15	16	17
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8	9	10	11	12	13	A	14	15	16
9	10	A	11	A	A	12	A	13	14
9	10	11	12	13	14	15	16	17	18
9	10	11	12	13	14	A	15	16	17
9	10	A	11	12	13	A	A	14	15
A	A	9	A	A	A	A	A	3	4
8	A	9	10	11	12	13	14	15	16
10	11	12	13	14	15	16	A	17	18

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SEMESTRAL MARKS				Best Mid(20)	Total Marks (45)	Remarks
MID - II						
Av.	Sub.	Obj.	Av.			
					45	
					45	
					45	
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 ENIKEPADU, VIJAYAWADA.

Attendance Register

Subject: Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date														
			Cumulative No. of Lecturers														
			7/3	16/3	19/3	19/3	21/3	25/3	28/3	31/4	1	2	3				
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
			Initials														
			A	A	A	A	1	2	3	4							
	21X45A0410	P.N.V.S.I. Chandini	A	A	A	A	1	2	3	4							
	21X45A0411	B. Meghanadh	A	1	A	A	A	2	A	A							
	412	E. Rohith	1	2	A	A	A	3	4	A							
	413	J. Gopi Chandu	A	1	2	3	4	5	6	A							
	414	S.N. Duriga Badu	A	1	2	3	A	4	5	A							
	415	B.U. Maheswara Rao	A	1	2	3	4	5	A	A							
	416	B. Sai Neeraj	A	1	2	3	4	5	6	A							
	417	J. Om Sree Vargadevi	A	1	2	3	4	5	6	7	8						
	418	T. Lekha Sree	A	1	2	3	4	5	6	7	8						
	419	T. Duriga Prasad Rao	A	A	A	A	1	2	3	A							
	420	G. Rashma	A	1	2	3	A	4	5	6	7						
	421	K. Sumasri	A	1	2	3	4	5	A	6	7						
	422	T.V. Krishna Reddy	A	1	2	3	4	5	6	7	8						
	423	K. Sai Krishna	A	1	2	3	4	5	A	A							
	424	SK. Joel Shone	A	1	A	A	A	2	3	A	4						
	465	G. Kartikaya	A	A	A	A	A	1	A	A	2						

Cecapita


 PRINCIPAL

PROGRAMME OF INSTRUCTION ACCORDING TO TIME TABLE AND ALMANAC


Name of Teacher (s) II Year VI Semester B.Tech Course EC&B Bran' LCS Subject English

Theory
Drawing
Practical

Academic Year 2021-22

Sl. No.	Periods		Topic Covered	Sl. No.	Periods		Topic Covered
	Day	Time			Day	Time	
(1)	(2)	(3)	(4)	(1)	(2)	(3)	(4)
1	Mon	10:45-11:35	7/3/22	21	Tue	2-2:45	10/5/22
2	wed	10:45-11:35	16/3/22	22	Thu	2-2:45	12/5/22
3	Sat	9:50-10:40	19/3/22	23	Mon	10:45-11:35	16/5/22
4	Sat	11:35-12:25	19/3/22	24	Thu	2-2:45	19/5/22
5	Mon	10:45-11:35	21/3/22	25	Mon	10:45-11:35	23/5/22
6	Fri	2-2:45	25/3/22	26			
7	Mon	10:45-11:35	28/3/22	27			
8	Fri	2-2:45	1/4/22	28			
9	Mon	10:45-11:35	4/4/22	29			
10	wed	10:45-11:35	6/4/22	30			
11	Thu	2-2:45	7/4/22	31			
12	Mon	10:45-11:35	11/4/22	32			
13	Mon	10:45-11:35	18/4/22	33			
14	Thu	2-2:45	21/4/22	34			
15	Sat	9:50-10:40	23/4/22	35			
16	Mon	10:45-11:35	2/5/22	36			
17	wed	10:45-11:35	4/5/22	37			
18	Thu	2-2:45	5/5/22	38			
19	Fri	2-2:45	6/5/22	39			
20	Sat	9:50-10:40	7/5/22	40			

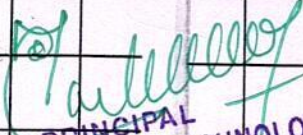
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S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA.

Attendance Register

Subject : Language and Communication skills

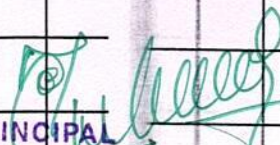
Sl. No.	Register No.	Name of Student	Month and Date					1/5		
			20/4	27/4	29/4	4/5				
			Cumulative No. of Lecturers	1	2	3	4			
			Initials	Q	Q	Q	Q	Q		
1.	21X41A4401	A. Vinay kumar		1	2	3	4	5		
2.	21X41A4402	A. Sowmya		1	2	3	4	5		
3.	21X41A4403	A. Sadvika		a	1	2	3	4		
4.	21X41A4404	CH. Neha kamal		1	2	3	4	5		
5.	21X41A4405	D. Jyothi kavya Sri		a	1	2	a	3		
6.	21X41A4406	D. Neela Rao		a	1	2	a	3		
7.	21X41A4407	D. Reddy Jyothi		a	1	2	3	4		
8.	21X41A4408	D. Teja Sri		1	1	2	3	4		
9.	21X41A4409	D. Sai		a	1	2	3	4		
10.	21X41A4410	E. chaitanya krishna		a	1	2	3	4		
11.	21X41A4411	G. Vagdevi		a	1	2	3	4		
12.	21X41A4412	G. Bhavya Sri		1	2	3	4	5		
13.	21X41A4413	G. Yamini Aswitha		1	2	3	4	5		
14.	21X41A4414	G. Revathi		1	2	3	4	5		
15.	21X41A4415	G. Divya Sri		a	1	2	3	4		
16.	21X41A4417	J. Nikhitha		1	2	3	4	5		
17.	21X41A4418	k. Vasuki		1	2	3	4	5		
18.	21X41A4419	k. Vishwesh		1	2	3	4	5		
19.	21X41A4420	K. Lakshman kumar		1	2	3	4	5		
20.	21X41A4421	K. Lavanya		a	1	2	3	4		
21.	21X41A4422	K. Sowmya Sri		a	1	2	3	4		
22.	21X41A4423	k. Pranav chakradhar		1	2	3	4	5		
23.	21X41A4424	k. Nagesh		a	1	2	3	4		
24.	21X41A4425	K. Sai lalithya		1	2	3	4	5		
	21X41A4426	K. Subhash		1	2	3	4	5		


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 S.R.K. INSTITUTE OF TECHNOLOGY
 ERIKEPADU, VIJAYAWADA.

Attendance Register

Subject: Language and Communication skills

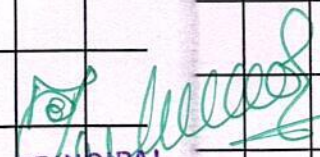
Sl. No.	Register No.	Name of Student	Month and Date					11/5		
			20/4	27/4	29/4	4/5				
			Cumulative No. of Lecturers							
			1	2	3	4	5			
			①	①	①	①	①			
26	21X41A4427	K. Mallika	1	2	3	4	5			
27	21X41A4428	K. Achsah	1	2	3	a	4			
28	21X41A4429	K. Roshini	a	1	2	3	4			
29	21X41A4430	M. Tarun	1	2	3	4	5			
30	21X41A4431	M. Susmitha	a	1	2	3	4			
31	21X41A4432	P. Santhosh	a	1	2	3	4			
32	21X41A4433	M. Naga Pranathi	1	2	3	4	5			
33	21X41A4434	M. Jay shankar	1	2	3	a	4			
34	21X41A4435	MD. Ameeryuddin	a	1	2	3	4			
35	21X41A4436	MD. Shoaib	1	2	3	a	4			
36	21X41A4437	M. Yukthesh	a	1	2	3	4			
37	21X41A4438	N. Pranitha	1	2	3	4	5			
38	21X41A4439	N. Saketh	a	1	2	a	3			
39	21X41A4440	P. Mohana Sree Andal	1	2	3	4	5			
40	21X41A4441	P. Sai Baji	a	1	2	3	4			
41	21X41A4442	P. Sneha	a	1	2	3	4			
42	21X41A4443	Poojitha Bevara	1	2	3	a	4			
43	21X41A4444	R. Bhavana	1	1	2	1	3			
44	21X41A4445	R. Venkata Sai Keerthana	a	1	2	3	4			
45	21X41A4446	S. Sushma	1	2	3	4	5			
46	21X41A4447	V. Sarada	a	1	2	a	3			
47	21X41A4448	Sk. Fara	1	2	3	a	4			
48	21X41A4449	Sk. Naga Subhash	1	2	3	4	5			
49	21X41A4450	Sk. Tajuddin	1	2	3	4	5			
50	21X41A4451	S. Ruthvik chawdary	a	1	2	3	4			


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 S.R.K. INSTITUTE OF TECHNOLOGY
 ENIKERAPU, VIJAYAWADA

Attendance Register

Subject: Language and Communication skills

Sl. No.	Register No.	Name of Student	Month and Date					Initials
			20/4	27/4	29/4	4/5	11/5	
			Cumulative No. of Lecturers					
			1	2	3	4	5	
			<i>Q</i>	<i>Q</i>	<i>Q</i>	<i>Q</i>	<i>Q</i>	
51	21X41A4452	T. Nikhitha	1	2	3	4	5	
52	21X41A4453	T. Harshitha	1	2	3	4	5	
53	21X41A4454	V. Pavani	1	2	3	4	5	
54	21X41A4455	V. Keerthi	1	2	3	4	5	
55	21X41A4456	V. Ravi charan	1	2	3	4	5	
56	21X41A4457	Y. Naga Surya	a	1	2	3	4	
57	21X41A4458	Konda Venkateswara Reddy	a	1	2	3	4	<i>R</i>


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 ENI KEPADU, VIJAYAWADA

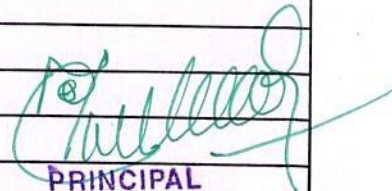
PROGRAMME OF INSTRUCTION ACCORDING TO TIME TABLE AND ALMANAC

Name of Teacher (s) 1. I Year II Semester B-Tech Course CSD Branch LCS Subject

2. Academic Year

Theory
Drawing
Practical

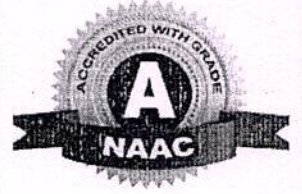
Sl. No.	Periods			Topic Covered	Sl. No.	Periods			Topic Covered
	Day	Time	Date			Day	Time	Date	
(1)	(2)	(3)	(4)	(5)	(1)	(2)	(3)	(4)	(5)
1	wed	9:10-9:40	04/22	Group Discussions.	21				
2	wed	9:10-9:40	07/22	Debates	22				
3	for	3:30-4:40	09/22	Just a minutes	23				
4	wed	3:30-4:40	15/22	Seminar on The most	24				
5	wednes	3:30-4:40	11/5/22	inspiring persons for them	25				
6				in their life.	26				
7					27				
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SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada - 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)



REPORT

Date: 02-06-22

LANGUAGE AND COMMUNICATION SKILLS

COURSE OBJECTIVE : 1. To develop the ability to convey the information effectively
2. The students will acquire necessary listening skills in order to follow and comprehend discourse such as lectures, conversations interviews and discussions.

EXPECTED OUTCOMES : 1. Use language fluently, accurately and appropriately in debates and group Discussion
2. Use their skills of listening comprehension to communicate effectively in cross-cultural contexts
3. Learn and use new vocabulary
4. write Resume ,Project reports and reviews.

No.of.Hours : 27

No .of.Participants : 135

Date : 15-03-22 to 31-05-22

Resource Person : Ms.V.NAVATHA,Ms.N.GAYATHRI (Assistant Professor)


Contact details : 9963473923, 9491954114.

S.R.K Institute of Technology Provides Good communication and Soft Skills enable them to understand and navigate the social, political, economic, cultural, environmental, and ethical aspects of the technical projects on which they are working.

The program received good response and students benefitted immensely from it. The outcome of the program was achieved because many students were able to attend placement drives with confidence.


COORDINATOR


HOD


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S.R.K. INSTITUTE OF TECHNOLOGY
ENIKEPADU, VIJAYAWADA